

The Special Education Process



Meeting at School

PROCESS STAGES:

- The school team and/or parent/guardian notices academic or behavioral difficulty
- Pediatrician or medical provider indicated a diagnosis of medical condition
- Outside evaluation by another professional

ACTIONS:

- Meeting with school team and parent/guardian
- Suggestions for interventions and resources



Collection of Information

PROCESS STAGES:

- Areas of concern are reviewed
- Team and parent/guardian work together to gather data

ACTIONS:

- The team collects academic or behavioral information by using interventions



Check for Permission to test for Special education

PROCESS STAGES:

- The team presents a permission to complete a special education evaluation
- The parent/guardian can choose to give the team permission 7 Receives a copy of parent/guardian special education rights

- **You have a right to refuse assessment**

ACTIONS:

- The consent should include specific assessments and information about development, culture, and language



Evaluation

PROCESS STAGES:

- Evaluation occurs within 60 school days and a report is provided to parent/guardian

ACTIONS:

- School specialists will complete assessments and gather additional information



Meeting to talk about Evaluations & Eligibility

PROCESS STAGES:

- AFTER THE Assessments are completed the parent/guardian receives an invitation to a meeting to discuss possible eligibility for special education

ACTIONS:

- If qualified, and individual education program is created. If parent/guardian agree to services, meeting invitation is provided, eligibility discussion & development of an individual education plan is presented

OR:

- Does not qualify, no IEP needed



If qualified: Individualized Education Plan (IEP)

PROCESS STAGES:

- Parents/guardians have rights to request additional meetings
- They also have the right to refuse services any time, now or in the future
- Interpreter present

ACTIONS:

- Parents/guardians give input about IEP goals
- This plan is reviewed at a meeting 1 time per year to make sure progress is being made
- Every 3 years, the student is evaluated again to see if they still qualify for services