

**RESOLUTION 2021-2022-008**

**A RESOLUTION DESIGNATING DISTRICT OFFICERS, CLERKS, AGENTS, AND DEPOSITORIES OF FUNDS  
FOR THE 2021-2022 SCHOOL YEAR - REVISED**

**DISTRICT CLERKS**

**WHEREAS**, Dr. Danna Diaz, Superintendent of Reynolds School District #7, is designated by law as Clerk/Chief Executive Officer of said District for the 2021-2022 fiscal year;

**WHEREAS**, it is advisable for an additional staff member to be designated as Deputy Clerk;

**BE IT RESOLVED**, that ~~Dr. Christopher Ortiz, Assistant Superintendent of Student and Family Services and District Operations~~, Anthony Lebron, Chief Financial Officer, is appointed as Deputy Clerk for the 2021-2022 fiscal year.

**BE IT FURTHER RESOLVED**, that adequate bonds or insurance coverage be obtained for the named Clerk and Deputy Clerk.

**BUDGET OFFICER**

**BE IT RESOLVED**, that Dr. Danna Diaz is hereby designated to serve as Budget Officer of the Reynolds School District #7 for the fiscal year 2021-2022.

**GRANT OFFICER**

**WHEREAS**, grant funding may become available through Federal, State or other sources; and

**WHEREAS**, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

**BE IT RESOLVED**, that the Superintendent, ~~Assistant Superintendent of Student and Family Services and District Operations~~ and Chief Financial Officer or designees as assigned by the clerk be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as District officials in all activities related to grants during fiscal year 2021-2022.

**LEGAL COUNSEL**

**BE IT RESOLVED**, that Garrett- Hemann, Robertson, The Hungerford Law firm, Miller Nash, LLP, and Hawkins Delafield & Wood are hereby designated to serve as General, Labor or Bond Counsel for the Reynolds School District #7 during fiscal year 2021-2022.

**AUTHORIZATION TO FILL VACANCIES**

**BE IT RESOLVED**, that the Superintendent or designee is hereby authorized to accept resignations and fill vacancies and report them to the Board, for the Reynolds School District #7 during fiscal year 2021-2022.

**APPLICATION FOR FEDERAL IMPACT AID**

**BE IT RESOLVED**, that Deputy Clerk is designated as the authorized representative of the District in connection with filing for Federal Impact Aid. Public Law 874 for Reynolds School District #7 during fiscal year 2021-2022.

**DISTRICT REPRESENTATIVE FOR ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)**

**BE IT RESOLVED**, that the Facilities Services Administrator Supervisor is appointed as representative for the Reynolds School District #7 during fiscal year 2021-2022.

**DESIGNATION OF DISTRICT SAFETY OFFICER and ASSISTANT SAFETY OFFICER**

**BE IT RESOLVED**, that the Assistant Superintendent of Student and Family Services and District Operations is appointed as the Official District Safety Officer and the ~~Facilities Services Administrator~~ Rick Manager is appointed as the Official Assistant Safety Officer, for Reynolds School District #7 during fiscal year 2021-2022.

**AUDITOR**

**BE IT RESOLVED**, that Pauly & Rogers P.C., Certified Public Accountants, are hereby designated to serve as Auditors for the Reynolds School District #7 during fiscal year 2021-2022.

**AMERICANS WITH DISABILITIES ACT (ADA)**

**BE IT RESOLVED**, that the Assistant Superintendent of Student and Family Services and District Operations, Assistant Superintendent of Human Capital Management and the Facilities Services Administrator are appointed as District coordinators for the Reynolds School District #7 for the fiscal year 2021-2022.

**AGENT OF RECORD, PROPERTY INSURANCE**

**BE IT RESOLVED**, that Brown & Brown Insurance, Oregon, is hereby designated to serve as Agent of Record for the Reynolds School District #7 for all insurance other than Health Benefits during fiscal year 2021-2022.

**NEWSPAPERS FOR LEGAL NOTICE**

**BE IT RESOLVED**, that *The Gresham Outlook* be designated as the newspaper in which legal notices will be published.

**INVESTMENT DEPOSITORIES**

**WHEREAS**, Reynolds School District #7 has statutory authority for investment of funds,

**BE IT RESOLVED**, that the following depositories are hereby, approved as official depositories of Reynolds School District #7 funds during the 2021-2022 fiscal year:

Institution
US Bank
PiperSandler – Seattle NW Division
UBS Financial Services, Inc.
Oregon State Local Government Investment Pool

**BE IT FURTHER RESOLVED** that the investment instruments listed below are permitted for 2021-2022.

- Federal Agency Securities
- U.S. Treasury Securities
- Commercial Paper
- Repurchase Agreements
- Savings Accounts
- Time Certificates
- Banker's
- Acceptances

**BE IT FURTHER RESOLVED**, that the Clerk of the District, Deputy Clerk or designees as assigned by the clerk, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or the Deputy Clerk or the facsimile signature of the Clerk and/or the Deputy Clerk in accordance with District Policy.

**SIGNING OF AGREEMENTS**

**BE IT RESOLVED**, that the Clerk, Deputy Clerk or designees as assigned by the clerk be authorized to sign contracts, conveyances or other documents for products, materials, supplies and other services that are in the current budget appropriations and make appropriate payments on behalf of the District as necessary in accordance with District Policy DJA, District Purchasing.

**DISPOSAL OF SURPLUS PROPERTY**

**BE IT RESOLVED** that the Deputy Clerk hereby is authorized to dispose of surplus property in accordance with Board Policy DN – Disposal of District Property.

**DESIGNATION OF LOCAL PUBLIC CONTRACT REVIEW BOARD**

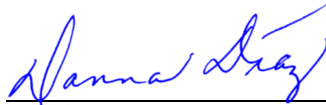
**BE IT RESOLVED** that the governing body of Reynolds School District #7, the Board of Directors, be designated as the Local Public Contract Review Board for 2021-2022, in accordance with ORS 279.

Duly passed this ~~21<sup>st</sup>~~ 27<sup>th</sup> day of ~~July~~ October 2021, at the regular meeting of the Board of Directors of Reynolds School District #7.



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Board Chair



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Dr. Danna Diaz, Superintendent  
District Clerk