



Resolution 2025-2026-001

Designating Officers, Clerks, Agents, and Depositories of Funds for the 2025-26 School Year

DISTRICT CLERKS

WHEREAS, Frank Caropelo, Superintendent of Reynolds School District #7, is designated by law as Clerk / Chief Executive Officer of said District for the 2025–26 fiscal year;

WHEREAS, the Assistant Superintendent, Managing Operations Officer, Managing Financial Officer, and Managing Human Resources Officer are qualified to act as Deputy Clerks of Reynolds School District #7, and the Board desires that they be authorized under the direction and/or in the absence of the Clerk to receive, hold in custody, and expend all funds of the District as required by law and as directed by the Board, to furnish bonds as required by law, and together with the Board Chairperson, execute legal documents.

NOW, THEREFORE BE IT RESOLVED, pursuant to ORS 332.515, that Superintendent is hereby authorized to sign as Clerk and to receive, hold in custody, and expend all funds of the district as required by law and as directed by the Board, and

BE IT FURTHER RESOLVED, that by direction of, or in the absence or inability of the Clerk, the said Deputy Clerks are hereby authorized to exercise such authority on behalf of the district for the 2025–26 fiscal year in accordance with District Policy DGA: Authorized Signatures.

DESIGNATION OF LOCAL PUBLIC CONTRACT REVIEW BOARD

BE IT RESOLVED that the governing body of Reynolds School District #7, the Board of Directors, be designated as the Local Public Contract Review Board for 2025–26, in accordance with ORS 279.

SIGNING OF AGREEMENTS

BE IT RESOLVED, that the Clerk, Deputy Clerk, or designees as assigned by the Clerk be authorized to sign contracts, conveyances, or other documents for products, materials, supplies, and other services that are in the current budget appropriations and make appropriate payments on behalf of the District as necessary in accordance with District Policy DJA, District Purchasing.

BUDGET OFFICER

BE IT RESOLVED, that Frank Caropelo, Superintendent of Reynolds School District #7 is hereby designated to serve as Budget Officer for the fiscal year 2025–26 in accordance with Board Policy DB.

GRANT OFFICER

WHEREAS, grant funding may become available through Federal, State or other sources; and

WHEREAS, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

BE IT RESOLVED, that the Superintendent and Managing Financial Officer, or designees as assigned by the Clerk, be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as District officials in all activities related to grants during fiscal year 2025–26.



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LEGAL COUNSEL

BE IT RESOLVED, that Garrett-Hemann, Robertson; The Hungerford Law firm; Miller Nash, LLP; and Hawkins Delafield & Wood are hereby designated to serve as General, Labor, or Bond Counsel for the Reynolds School District #7 during fiscal year 2025–26.

AUDITOR

BE IT RESOLVED, that Sensiba, LLC is hereby designated to serve as Auditor for the Reynolds School District #7 and to complete the 2024–25 annual audit, during the 2025–26 fiscal year and in accordance with District Policy DIE: Audits.

AUTHORIZATION TO FILL VACANCIES

BE IT RESOLVED, that the Superintendent or designee is hereby authorized to accept resignations, fill vacancies, and report these actions to the board during fiscal year 2025–26.

APPLICATION FOR FEDERAL IMPACT AID

BE IT RESOLVED, that Managing Financial Officer is designated as the authorized representative of the district in connection with filing for Federal Impact Aid for Reynolds School District #7 during fiscal year 2025–26.

DISTRICT REPRESENTATIVE FOR ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)

BE IT RESOLVED, that the Director of Facilities is appointed as representative for the Reynolds School District #7 during fiscal year 2025–26.

DESIGNATION OF DISTRICT SAFETY OFFICER AND ASSISTANT SAFETY OFFICER

BE IT RESOLVED, that the Managing Operations Officer is appointed as the Official District Safety Officer and the Executive Assistant to the Managing Operations Officer is appointed as the Official Assistant District Safety Officer, for Reynolds School District #7 during fiscal year 2025–26.

AMERICANS WITH DISABILITIES ACT (ADA)

BE IT RESOLVED, that the Managing Operations Officer, Managing Human Rights Officer, Civil Rights and Title IX Manager, and the Director of Facilities are appointed as ADA District Coordinators for the Reynolds School District #7 for the fiscal year 2025–26.

AGENT OF RECORD, PROPERTY INSURANCE

BE IT RESOLVED, that Brown & Brown Insurance, Oregon, is hereby designated to serve as Agent of Record for the Reynolds School District #7 for all insurance other than Health Benefits during fiscal year 2025–26.

NEWSPAPERS FOR LEGAL NOTICE

BE IT RESOLVED, that The Gresham Outlook be designated as the newspaper in which required legal notices will be published.

INVESTMENT DEPOSITORIES

WHEREAS, Reynolds School District #7 has statutory authority for investment of funds,

BE IT RESOLVED, that in accordance with District Policy DG: Depository of Funds, the following depositories are hereby approved as official depositories of Reynolds School District #7 funds during the 2025–26 fiscal year:



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1. US Bank
2. Piper Sandler & Co
3. Oregon State Local Governmental Investment Pool

BE IT FURTHER RESOLVED that, in accordance with District Policy DFA: Investment of Funds, the investment instruments listed below are permitted for 2025–26:

1. US Treasury securities and other lawfully issued general obligations of the United States, including general obligations of agencies and instrumentalities of the United States or enterprises sponsored by the United States government.
2. Debt of the agencies and instrumentalities of the states of Oregon, California, Idaho, and Washington and their political subdivisions
3. Time deposit open accounts, certificates of deposit, share accounts, and savings accounts.
4. Banker's acceptances
5. Corporate indebtedness
6. Repurchase Agreements
7. Oregon Short-term Fund, also known as Local Government Investment Pool (LGIP)
8. Commercial Paper

BE IT FURTHER RESOLVED, that the Clerk, Deputy Clerk, or designees as assigned by the Clerk, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or the Deputy Clerk or the facsimile signature of the Clerk and/or the Deputy Clerk in accordance with District Policy.

DISPOSAL OF SURPLUS PROPERTY

BE IT RESOLVED that the Clerk, Deputy Clerk, or designees as assigned by the Clerk hereby are authorized to dispose of surplus property in accordance with Board Policy DN – Disposal of District Property.

Passed this 23rd day of July 2025.

Signed:

Attest:

A blue ink signature, appearing to be "M. B.", written over a horizontal line.

Chair, Reynolds School Board of Directors

A blue ink signature, appearing to be "T. L.", written over a horizontal line.

Superintendent / Clerk