



Reynolds High School

Transition Skills for Adulthood 11/12

Building Relationships for Academic Success

Instructor: Ms. Finkas

Phone: (503) 668-3186 x7827 Room: 600

Email Address: hfinkas@rsd7.net ← best/quickest way to communicate

Course Description:

This course is for students with Individual Education Programs (IEPs) who are graduating with a an alternative to standard diploma, and qualify for district transition services. Students will learn strategies and skills to improve academic performance and achieve their goals in high school and beyond. Students will receive whole-group, small-group, and individual instructional support, as needed.

During the duration of this two-year program, students enrolled in this course will learn about topics needed to live as adults, including:

- Resume Preparation & Job Applications
- Budgeting & Money Management
- Pre-ETS (Pre-Employment Transition Services)
- Hygiene and Professional appearance
- The IEP process & transfer of rights
- post-secondary training and educational opportunities
- Understand individual strengths and areas of improvements
- Identify individual educational and/or career goals
- Activities of Daily Living (ADLs)
- Life Management
- Investigate training and educational options
- State and Local support services
- On-Site Work Experiences (Coffee Cart – 12th grade only)

Passing this course earns 1.0 elective credit per academic year.

Course Materials:

Students should come to class prepared to fully participate in all assignments and activities, and, when provided time, to work on classwork for other courses.

Students are expected to bring the following materials to class everyday:

- **Computer/Chromebook** charged or with charger
- **Binder** with pocket dividers or folders for each class
- **Planner** or scheduling system
- **Writing Implement(s)**
- **Book** for independent reading time

Electronics Policy:

Students must bring to class a device capable of accessing online instructional programs (StudentVue, Schoology, etc), but are not permitted to use phone or computer during class instruction or group activities, unless teacher specifies otherwise. This means putting computer and phone in backpack, and removing ear buds or headphones. Students who fail to follow the electronics policy will lose daily points. Repeated offenses will result in confiscation of electronic devices, either by teacher or student management team.

Attendance and Participation:

Students are expected to attend class regularly. An absence due to illness or emergency may be excused by having a student's parent/guardian contact Reynolds High School attendance office. Attendance is taken at the beginning of class, and students entering the classroom afterwards will be counted as tardy. If you are more than 30 minutes late to class or leave class early without notifying the instructor, this will count as an unexcused absence. Repeated absences will result in the parent contact, building principal support, and/or an attendance contract.

Active participation and quality work is required for a passing grade in this class. Simply sitting in the classroom will not earn students a passing grade. All students are expected to engage actively in class activities, and to contribute positively to the overall class environment. Students who persist in displaying lethargic, disrespectful, or disruptive behavior will forfeit points for the day.

Grading Policy:

Students will have the opportunity to earn either a letter grade (A-F) or pass/fail (P/F) for this course. Letter grades will count toward students' high school grade point average (GPA), while pass/fail will only count as an elective credit toward graduation. Your final grade will be determined by the quality of your work, full participation in the class, and scores in the following categories:

POWER Attendance & Participation	Classwork Assignments & Activities	Mastery Finals & Projects
40%	45%	15%

****Student must have 60% or higher to earn a PASSING grade in this course.****

Letter Grade Description:

(The following is our current language in the course catalog)

Grade Percentage	Scale Grading	Letter Grade	Description
90-100%	4	A	The student fully understands the content and the course objectives have been mastered.
80-89%	3	B	The student understands the content and course objectives at an above average level.
70-79%	2	C	The student understands the course content and course objectives at an average level.
60-69%	1	D	The student understands the course content at a below average level and a minimum of course objectives are met.
0-59%	0	F	The student has not met a sufficient number of course objectives to pass a minimum level and receives no credit.

Late/Make-Up Work Policy:

It is the student's responsibility to communicate with instructor regarding making up any missed work following excused absences due to illness. Late work will be accepted to the end of the grading period, and make-up activities will be determined on a case-by-case basis.

Weekly Schedule:

MONDAY <i>(70 minutes)</i>	TUESDAY <i>(90 minutes)</i>	WEDNESDAY <i>(90 minutes)</i>	THURSDAY <i>(90 minutes)</i>	FRIDAY <i>(90 minutes)</i>
Silent Reading Current Events Whole-Group Lesson		Silent Reading Current Events Whole-Group Lesson		Silent Reading Mini Lesson Individual Work

Course Schedule/Outline of Units

Dates	Unit Focus
September/October	Self-Advocacy <i>Individualized Educational Plans (IEP)</i>
November/December	Job & Career Exploration <i>Interests & Aptitudes</i>
January/February	Post-Secondary Training Options <i>Post-High Options</i>
March/April	Workplace Readiness/Work- Based Learning <i>Life-Management</i>
May/June	Workplace Readiness <i>Getting/Keeping a Job</i> <i>Transportation & Mobility</i>

POWER Expectations:

<u>Letter</u>	<u>Stands for</u>	<u>What does this look like in our classroom?</u>
P	Prepared & Punctual	In class on time, with all required materials (binder, planner, computer, pen/pencil)
O	Organized	Use of binder and planner. Contacting teacher regarding any absences.
W	Writers	Resumes, cover letters, and applications. Writing activities for other classes.
E	Engaged	Conscious. Participating in activities and assignments.
R	Respectful	Demeanor. Following agreements and rules. Adhering to phone-use guidelines.



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Students and Parents:

Please sign and return this page to Ms. Finkas.
Returning signed syllabus counts as one class assignment.

Student Name: _____

Parent Name: _____

Parent Phone: _____ Okay to Text? YES / NO

Parent E-Mail: _____

By signing below you affirm that you have received, read, and understand the requirements, policies, and expectations of the Strategies for Success course. Please contact Ms. Finkas with any questions or concerns.

Student Signature

Date

Parent Signature

Date

Please keep the rest of the syllabus to refer back throughout the semester.