



Reynolds School District #7
Administration Building
1204 NE 201st Avenue
Fairview, OR 97024
503-661-7200 • FAX 503-667-6932
Transfers Department ext. 3255

Inter-District Transfers

An Inter-District Transfer is necessary when the **student resides within one district boundary but wishes to attend a school in a different district**. This is a **two-part process** which requires the **home district** (where student resides) to approve releasing the student, then the **desired district** to accept. RSD (Reynolds School District) opens an **application period** for the following school year in the **spring**, please see the website for dates and deadlines.

Step 1.

- **Transferring from RSD to another district:** Contact the RSD Transfers Department- Email Transfers@rsd7.net or visit the Reynolds District website to fill out the online form:

<https://www.reynolds.k12.or.us/district/interintra-district-transfers>

or scan QR code to go directly to web page



- **Transferring from another district to RSD:** Contact your home district about being released for an inter-district transfer. Please note- Part of the transfer agreement is that transportation will NOT be provided, and the student/parent will need to make their own arrangements getting to and from school.

Step 2. Upon receiving **approved** letter of release, **contact desired district** about being accepted to enroll.

Step 3. Once registration at the desired school is complete, they will send a **request for records to the last school the student attended**. That will allow permission for the former school to send all academic records to the new school. Note- If transferring in the middle of a semester, contact the current school's counseling office about collecting withdrawal grades prior to the student's last day.

A great place for learning.

www.reynolds.k12.or.us/schools/



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Enrolling in a Virtual Online School

*When a **student resides within RSD boundaries but wishes to attend an online charter**, the home district (where student resides) must approve releasing the student. The window to be released to an online school is open year-round and can take up to **14 days**. Please follow the steps below:*

Step 1. Contact the online school of your choice to inquire about enrollment. They will provide you with an Intent to Enroll form.

Step 2. Send **Intent to Enroll** to: transfers@rsd7.net (Allow up to 14 days for response)

Step 3. Upon receiving approved letter of release, **contact desired virtual school** to complete enrollment.

Step 4. Once registration at the desired school is complete, they will send a **request for records to the last school the student attended**. That will allow permission for the former school to send all academic records to the new school. Note- If transferring in the middle of a semester, contact the current school's counseling office about collecting withdrawal grades prior to the student's last day.

Here's a list of Virtual Charter Schools you can research and contact to find the best fit for you:

Metro East Web Academy
Baker Web Academy
Frontier Charter Academy
Oregon Virtual Academy
Summit Learning Charter
Willamette Connections Academy
Oregon Charter Academy (formerly Oregon Connections Academy)
Clackamas Web Academy

Cascade Virtual Academy
Insight School of Oregon
Alliance Charter Academy
Oregon Destinations Career Academy
Paisley Distance Learning Program
Silvies River Charter
Teach NW Virtual STEM Academy
Fossil Distance Learning Program
Learn at Home Oregon- Alsea

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