HOW TO ORSAA
Oregon Student Aid Application

Step 1:   **Gather necessary documents**
Students and parents/guardians must provide the same info
- Financial Information-Federal tax returns, current checking/savings balances, investment information
- *If you filed a federal tax return, you will use information from your 2018 tax return (for Class of 2020)*
- Other financial documents-Child support statements, TANF or SNAP information, real estate, stocks or bonds investments, family business or farm info
- Social Security numbers or I-797 Form, if you have DACA status *(optional)*
- *Dates of birth, marriage/separation/divorce and date of residency in Oregon*

Step 2:   **Apply online at** https://oregonstudentaid.gov   *(2020-21 ORSAA)*

Step 3:   **Click on green button** **File the FAFSA or ORSAA**

Step 4:   **Click on green button** **File the ORSAA**

Step 5:   **Use the ORSAA Pre-Filter Tool to answer questions to ensure you're filing the right application**

Based on your responses, you are eligible to file the Oregon Student Aid Application (ORSAA). **Complete the ORSAA**

Note: You will be redirected from www.OregonStudentAid.gov to our partnered website,Regent Education, to complete your application.

Step 6:   **Log in or Register for Account**

Step 7:   **Complete all sections of the ORSAA**
Class of 2020-complete the 2020-21 ORSAA

Step 8:   **Review the information you entered for accuracy**

Step 9:   **Submit your ORSAA through the website**

Step 10:   **Check your email** *(student AND parent)* **and click on the verification link to sign your application electronically**

Step 11:   **Check your emails regularly. This is how you will be contacted if you need to provide additional information for follow up.**

CONGRATULATIONS! You have successfully filed your ORSAA!

Quick tips to complete the **ORSAA**
Oregon Student Aid Application

Use a permanent email address for your account.
Your email address is also your username for your ORSAA account. Use an email address that will stay with you, even if you change schools. Remember your username, password, and secret question so that you can log into your account later.

Read and answer all questions carefully.
Make sure you understand ORSAA questions before you answer them, so that you provide accurate information. If you're not sure what a question means, contact OSAC.

Have your parents sign the ORSAA.
All students must electronically sign (e-sign) their ORSAA. Most students under age 24 must also have a parent e-sign the ORSAA. If your ORSAA says "Incomplete -Parent Signature Pending," then you need to send your parent an email invite to sign your ORSAA. The *parent must use a different email address* than the student's ORSAA account email.

Get to completed!
Make sure your ORSAA status says "Completed" and the date. This means your ORSAA is submitted and you will be considered for Oregon financial aid opportunities. Print or save a copy of the PDF version of your completed ORSAA for your reference.

Complete other grant and scholarship applications.
The ORSAA is the *first* step in applying for financial aid. You may be eligible to apply for the Oregon Promise Grant or OSAC Scholarships in the OSAC Student Portal by completing additional applications. Also, talk to your college or university's financial aid office about other opportunities.

Contact OSAC with questions.
ORSAAhelp@hecc.oregon.gov
(800) 452 - 8807
Support available 8:00 am - 4:30 pm, Monday - Friday

OregonStudentAid.gov