



Badge Agreement

Reynolds School District issues badges to individuals who have been cleared to work with or for the district. By signing this agreement, you certify that you have read and agree to abide by the expectations for district badge holders:

- I will wear my badge in plain sight at all times while on district property.
- When not in use, I will keep my badge in a secure location.
- I will not share my badge with anyone nor give access to unauthorized personnel.
- If I am provided an alarm code, I will keep the code confidential and will not save it near my badge nor share it with anyone.
- If I lose my badge, I will immediately notify access@rsd7.net, as well as my supervisor or district contact, for prompt badge deactivation.
- When I end my assignment with Reynolds School District or on Reynolds School District property, I agree to promptly return my badge (in person) to my supervisor, school/department secretary, or district contact for forwarding to Access.
- If I am not an employee of Reynolds School District, I understand that the organization for which I work or volunteer will be held liable for any damages or losses that occur due to negligence or a lack of adherence to these policies.

Signature

Date

Printed Name

Email

Cell

Company Name (if non-RSD)

Initials of RSD staff for photo ID verification: _____

Badge Number

*Notifications of emergency closures are made via Flash Alert.
To receive notifications, sign up via flashalert.net/id/RSD7.*