



Finance Department
1204 NE 201st Avenue
Fairview, OR 97024
503-661-7200

August 31, 2015

RFQ – A&E Services - High School and Secure Vestibules

Addendum #1

From: Robert Collins
Snr. Project Manager
Day CPM Services

REQUEST FOR QUALIFICATIONS

Architecture/Engineering Services

Reynolds HS Additions & Secure Entrances District Wide

The RFQ for the above referenced project and the work covered are modified as follows, and except as set forth herein, otherwise remain unchanged and in full effect. This addendum is part of the RFQ solicitation Documents for the above named project and modifies the original RFQ Documents dated August 19, 2015. Acknowledgement of receipt of this addendum is required as part of the Proposal.

Item # 1 ADDITIONS

SECURITY VERIFICATION

“SECURITY AND BACKGROUND CHECK REQUIREMENTS”

Our sites will be considered an open site for the purposes of this project. This means that a fingerprint based criminal history verification will be conducted on all personnel employed by the consultant and sub-consultants on the project. This means that unsupervised contact between project personnel and students may occur. “Unsupervised contact” with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct District supervision.

As required by ORS 326.603, Consultant shall ensure that Consultant, any sub-consultants, and their officers, employees, and agents will have no direct, unsupervised contact with students while on District property. Consultant shall work with District to ensure compliance with this requirement. Consultant authorizes District to obtain information about Consultant and its history and to conduct a criminal background check, including analysis of fingerprints of any Consultant's or sub-consultant's officers, employees, or agents.



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Consultant shall cause its employees and/or sub-consultants, if any, to authorize District to conduct these background checks. Consultant shall pay \$59.00 for processing the background check in addition to required fingerprinting and notary services.. Consultant and sub-consultants must supply fingerprint cards for each employee proposed to work on the project to the District when applying for the security check. District may deduct the cost of such fees from a progress or final payment to Consultant under this Contract, unless Consultant elects to pay such fees directly at the time of application for the security check. All consultants and their employees whether full time or part time working at District sites must undergo a criminal history verification for disqualifying convictions per ORS 342.143

As mentioned criminal history verification checks will be conducted at the consultant's expense, by RSD. Prior to entry of a consultant's employees onto a jobsite, the Consultant shall provide a list of its employees who have successfully undergone the criminal history verification check.

Upon Contract execution, the Consultant will supply a list of projected Consultant personnel as well as Sub Consultant personnel. These people will be expected to attend a meeting as a group to complete paperwork and undergo mobile fingerprinting services. They will then receive a temporary badge until final approval and issuance of final badge.

Item # 2 CONSULTANT REMUNERATION

Reynolds School District's preferred method of payment is by a Procurement Card (P-Card), a commercial Visa credit card, to both improve and expedite the purchasing and payment process. Reynolds School District will not pay convenience fees, surcharges or any additional costs for payments made by credit card. If the successful vendor has indicated that they will accept such payment, further information will be available at time of award. Please indicate in proposal acceptance of this process.

Item # 3 ADDITIONAL SERVICES

The District wishes to express its interest in the possibility of amending the contract for the firm/firms selected to perform work provided for in the referenced RFQ to provide additional design services for non-bond related Capital Improvement projects.

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Item # 4 REVISIONS

(Please note the revision in bold italics below)

F. Proposal Requirements

“Each proposer’s submission in response to this RFQ must:

1. **Include** one original (marked as such), ***nine (9)*** copies, and one (1) PDF copy on a USB flash drive with a file size less than 10MB.”

(Revise the following to read as indicated)

“6. Qualifications Proposals must include the following information:

A list of sub-consultants proposed to be used on the Project as per Section ~~12~~ ***11*** below;”

G. Selection Criteria

vii). Collective, concise and comprehensive presentation of information (10 pts). Please add ***“Proposal not to exceed 30 pages. Resumes and required attachments excluded from this page count”***

Item # 5 QUESTIONS

“In Section F, #1, it states one PDF copy on a USB flash drive. Is it required we submit our electronic copy on a USB flash drive or could it be submitted on a CD disk?”

Yes, the District would like one electronic copy of submitted proposal on a USB flash drive.

“Will the District perform owner contracted Site Survey?”

The District has chosen to include Site Survey work, as required, to come under A&E Basic Services. This service is expected to be performed immediately upon contract execution.



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Item # 6 ATTACHMENTS.

Attachments consist of:

1. RFQ – A&E Services - High School and Secure Vestibules Pre Proposal Mandatory Sign In sheet.
2. Architectural Fee Schedule – Template (To be completed only by firms selected for interview)
3. High School-Secure Vestibule Projected Cash Flow



Date | time 8/25/2015 2:00 PM

Reynolds On-Line Academy - Building A
2408 SW Halsey Street Troutdale, OR

Company Name Attendee Name E-Mail Office Phone cell phone

BERB ARCHITECTS	MELISSA GURRAIN	mgurrai@blrb.com	503-535-0707	503-707-2511
KPF	BIRD MOYES	bird.moyes@kpf.com	503-227-3251	503-939-2638
PSI	EMILY TAIT	emily.tait@psi.usa.com	503-289-1778	
MCA Architects	Frank Rudloff Bonni Stover	rudloff@mca-architect.com stover@mca-architect.com	503-726-0222	503-754-5661
Anderson Shirley Architects	John Shirley	john@andersonshirley.com	503-371-1140	503-510-6876
DBK - BI GROUP	DAVID HESS	david.hess@bigroup.com	503-226-6950	503-970-4485
Opis Architecture	Mark Stoller	mark@opisarch.com	503-525-9511	503-327-3163
YGH ARCHITECTURE	JERRY WATERS	jerry@ygh.com	503-221-0150	503-3441544

Date | time 8/25/2015 2:00 PM

Reynolds On-Line Academy - Building A
2408 SW Halsey Street Troutdale, OR

Company Name	Attendee Name	E-Mail	Office Phone	cell phone
AT RAMP INVEST DESIGNS ARCHITECTURE	DEB FRANCE	deb.france@ohpd.net	503 230 8000	503 220 7510
OFF PLANNING + DESIGN ARCHITECTURE	JULIE CONDON	julie.condon@ohpd.net	(503) 250-800	971-200-7215
JIM SATTEN INTERFACE DES.		jims@interfaceeng.com	503.382.2200	503.902.3355
Interface Engineers	Kim DeAlba	kimD@interfaceeng.com	503-382-2200	503-312-8512
Mike Rebstock Säzin Group	Mike Rebstock	mrebstock@sazin.com	360-936-3076	
BATHISER; HUBBARD ENGINEERS	Sandra Jameson	sgrameson@bhengr.com	541.686.8478	503.261.2506
AKG DESIGN GROUP	STEVEN EGGLESTON	steven.eagleston@akggrp.com	503 546 2899	503 412 9483
FRUE ENGINEERS INC	MIKE DALLY	miked@frueengr.com	503 597 3222	503 803 8269



Date | time 8/25/2015 2:00 PM

Reynolds On-Line Academy - Building A
2408 SW Halsey Street Troutdale, OR

Company Name	Attendee Name	E-Mail	Office Phone	cell phone
BEI ARCHITECTS	PHILIP HATZBURGER	philleblarchitects.com	360-695-1224	
Boora Architects.	Abby Dacey	dacey@boora.com	503-226-1575	
Boora Architects	John O'Toole	otoolej@boora.com	"	
Borselli Architects	Julie Flattow	jflattow@borselliarch.com	503-224-9162	
Boora Architects	Shawn Mitchell	shawn@michelsign.com	971-259-8783	
SEAR ARCHITECTURE + URBAN DESIGN	MARK SEAR	markstudiopk@gmail.com	503-209-5596	1
STEVE ENTENMAN HPR	STEVE ENTENMAN	stevnee@hpr.com	503-221-1131	
Ben Arsh	Ben Arsh	ben@hpr.com	503-221-1131	

Architectural FEE Schedule- TEMPLATE



Response Party	Total	Part I Programming Schematic Design	Part II Design Development Services	Part III Construction Document Services	Part IV Bidding Services	Part V Construction & Contract Admin.	Part VI Warranty Period Services
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Note: For Basic Services refer to Design Responsibility Matrix Attachment C

Construction Estimated Cost per RFP	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000
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TOTAL FEES

Total 'Normal' Design Fee Rate	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total 'Normal' Design Fee	Basic Services	0	0	0	0	0	0	0	0

ARCHITECTURE AND INTERIOR DESIGN

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Architecture/Interior Design Fee	Basic Services	0	0	0	0	0	0	0	0
Reimbursable Expenses (X%)	Basic Services	0	0	0	0	0	0	0	0

PRIMARY SUB-CONSULTANTS

(Note: These services may be performed directly by responding firm)

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Mech-Plumbing Design Fee	Basic Services	0	0	0	0	0	0	0	0

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Electrical / Low Voltage Design Fee	Basic Services	0	0	0	0	0	0	0	0

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Structural Design Fee	Basic Services	0	0	0	0	0	0	0	0

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Civil Design Fee	Basic Services	0	0	0	0	0	0	0	0

Basic Building Cost Fee Rate %	Basic Services	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Landscape Design Fee	Basic Services	0	0	0	0	0	0	0	0

TOTAL PRIMARY SUB-CONSULTANTS	Basic Services	0	0	0	0	0	0	0	0
Reimbursable Expenses (X%)	Basic Services	0	0	0	0	0	0	0	0

Total Architecture Fee %	Basic Services	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total Primary Sub-Consultant Fee %	Basic Services	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

SPECIAL SUB-CONSULTANTS

(Note: These services may be performed directly by responding firm)

Specialty Lighting	Basic service	0	0	0	0	0	0	0	0
Graphics & Signage Code Room	Basic service	0	0	0	0	0	0	0	0
Mechanical Controls	Basic service	0	0	0	0	0	0	0	0

Architectural FEE Schedule- TEMPLATE



	Responsible Party	Total	Part I Programming Schematic Design	Part II Design Development Services	Part III Construction Document Services	Part IV Bidding Services	Part V Construction & Contract Admin.	Part VI Warranty Period Services
Data & Telephone	Basic service	0	0	0	0	0	0	0
Security	Basic service	0	0	0	0	0	0	0
Sustainability	Basic service	0	0	0	0	0	0	0
Value Analysis / Value Engineering	Basic service	0	0	0	0	0	0	0
Parking Consultant	Basic service	0	0	0	0	0	0	0
Fire/life Safety	Basic service	0	0	0	0	0	0	0
Food Service	Basic service	0	0	0	0	0	0	0
Elevator Consultant (if elevator is applicable)	Basic service	0	0	0	0	0	0	0
Hardware	Basic service	0	0	0	0	0	0	0
A/E PEER review : OAVOC	Basic service	0	0	0	0	0	0	0
TOTAL SPECIAL SUB-CONSULTANTS		0	0	0	0	0	0	0
Reimbursable Expenses NTE (4%)		0	0	0	0	0	0	0

Total Architecture Fee %	A/E	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total Primary Sub-Consultant Fee %	A/E	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total Other Sub-Consultants Fee %		#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

FEE BUDGET SUMMARY

Total Architecture Fees	A/E	0	0	0	0	0	0	0
Total Primary Sub-Consultant Fees	A/E	0	0	0	0	0	0	0
Total Normal Design Fees	A/E	0	0	0	0	0	0	0
Percent of Construction Cost	A/E	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Total Special Sub-Consultants Fees	A/E	0	0	0	0	0	0	0
Total Design Fees	A/E	0	0	0	0	0	0	0
Percent of Construction Cost	A/E	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Total Reimbursable Expenses	A/E	0	0	0	0	0	0	0
Total Design Fees & Expenses	A/E	0	0	0	0	0	0	0

Vibration/Acoustics	Suppl. Service	0	0	0	0	0	0	0
Non Code Required Signage & Wayfinding	Suppl. Service	0	0	0	0	0	0	0
Building Envelope Consultant	Suppl. Service	0	0	0	0	0	0	0
Roofing Consultant	Suppl. Service	0	0	0	0	0	0	0
EEE - Furnishings, Fixtures & Equipment	Suppl. Service	0	0	0	0	0	0	0
Final Record Set of CDs	Suppl. Service	0	0	0	0	0	0	0

**REYNOLDS SCHOOL DISTRICT
BOND CASH FLOW- 2015 HS SECURE VESTIBULES
8-17-2015**



Front End- A/E, GC
Design & Entitlements
Construction
Closeout

BOND PROJECTS	Budget Estimate	Const. use 70%	2015												2016				2017				2018				2019			
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
Reynolds HS	34,000,000	23,800,000	300,000	500,000	500,000	400,000	100,000	1,400,000	900,000	2,000,000	2,900,000	4,000,000	6,500,000	5,000,000	5,000,000	4,000,000	1,000,000	350,000	600,000	300,000	300,000	100,000	100,000	34,000,000						
District Wide Safety/Security	6,100,000	4,270,000	100,000	100,000	100,000	100,000	100,000	1,400,000	900,000	350,000	100,000	100,000	2,000,000	265,000	200,000	200,000	1,350,000	350,000	100,000	100,000	100,000	200,000	50,000	6,100,000						
Total	40,100,000	28,070,000	400,000	600,000	600,000	500,000	2,300,000	2,300,000	2,300,000	2,600,000	4,100,000	8,500,000	5,265,000	5,200,000	4,200,000	1,350,000	700,000	700,000	400,000	400,000	585,000	300,000	150,000	40,100,000						
Cumulative			400,000	1,000,000	1,600,000	2,100,000	4,400,000	6,750,000	9,350,000	13,450,000	21,950,000	27,215,000	32,415,000	36,615,000	37,965,000	38,665,000	39,065,000	39,650,000	39,950,000	39,950,000	39,950,000	39,950,000	39,950,000	28,070,000						

