



RSD Operations
20311 NE Glisan
Fairview OR 97024
Luanne Zoller
Facilities Coordinator
lzoller@rsd7.net

REQUEST FOR PROPOSAL- DISTRICT WIDE AED SUPPLY

DATE: March 11, 2015

Introduction:

The Reynolds School District is inviting you to submit a proposal to provide defibrillators (AEDs), signs, and cabinets per the attached list on Exhibit A for schools and other buildings throughout the district. The District is interested in purchasing these devices and auxiliary equipment as soon as possible.

General Scope Description of Products from Supplier

- AEDs
- Adult/Child Cartridges and Pads
- Rescue Kits (CPR masks, scissors, etc)
- Carry Cases
- Batteries
- AED Signs
- Alarm Cabinets

The successful vendor will be required to provide and make available to the Reynolds School District.

1. Assistance with the implementation of the AED program.
2. Instruction to District Staff on Care and Use of the Devices, or provide Care/Use Manuals.
3. Instructions on the installation of the alarm cabinets.
4. Copy of Applicable Warranties.
5. Detailed instructions for monthly maintenance and inspection of the devices.
6. Statement of compliance with Oregon SB 1033.

The successful vendor is also invited to provide to the Reynolds School District.

1. Proposal to provide initial training for district staff and also "Train-the-Trainer" training.
2. Proposal to provide monthly maintenance and inspection of devices.
3. Assessment of additional needs based on size of schools/facilities.

The successful vendor is advised that the Reynolds School District is initially interested in providing one AED per school campus to comply with Oregon law, but within a few weeks of this implementation will be adding more devices to schools and other district buildings based on a needs assessment.

The successful vendor is advised that the Reynolds School District is interested in a vendor that can install the cabinets but if they are not equipped to do so, this will not eliminate the vendor from being considered (the District has staff that can install).



RSD Operations
20311 NE Glisan
Fairview OR 97024
Luanne Zoller
Facilities Coordinator
lzoller@rsd7.net

Selection Criteria

The Reynolds School District may request **Best and Final** offers based upon improved understanding of the offers or changed scope of work. Based on the initial proposals, and Best and Final offers, if requested, a panel will select the proposal which best fulfills the requirements and is the best value to the District. Evaluation of the proposals is expected to be completed within 2 days after their receipt. The lowest price proposal will not necessarily be selected, proposals will be weighed more heavily than costs to insure that the District is procuring best value versus lowest price. Vendors who can provide all requested services in-house and as a single-point of contact, are preferred.

Submission Details – minimums – Deadline

Company Name:

Address:

City, State, Zip Code:

Contact Information:

Office:

Email:

Phone:

Primary contact:

Cost Breakdown:	AED (including pads, cartridges, and batteries)	\$ _____ each
	Alarm Cabinets (or indicate included in above price)	\$ _____ each
	AED Signs (or indicate included in above price)	\$ _____ each
	CPR/AED Kits (or indicate included in above price)	\$ _____ each
	Shipping and Handling (or indicate included in above price)	\$ _____ each
	Installation Per Facility (or indicate included in above price)	\$ _____ each



RSD Operations
20311 NE Glisan
Fairview OR 97024
Luanne Zoller
Facilities Coordinator
lzoller@rsd7.net

Signature

Date

Please sign and submit **this** Proposal\Quote and return via email to Luanne Zoller lzoller@rsd7.net **no later than....**

March 20, 2015 at 2:00 PM

Proposed Delivery Date: ASAP

Thank you

Luanne Zoller

503-492-4921 Ext. 3440

Facilities Services Coordinator

Attachment: Exhibit A – List of Schools with Addresses