

**Reynolds Equity Committee  
Meeting Agenda  
Wednesday, September 27, 2023  
4:30 – 6:30 PM**

**MEETING MINUTES**

**Meeting Location:**

Reynolds District Office – Admin Conference Room A  
1204 NE 201<sup>st</sup> Avenue  
Fairview, Oregon 97204

**Join Zoom Meeting:** <https://rsd7-net.zoom.us/j/92345617041>

**Meeting ID:** 923 4561 7041

**Present:** Gustavo Olvera, Maria Velez, Melissa Hicks, Margo Yinug

**Guests:** Paula Depass-Dennis and Aimee Havens, Equity and Student Success Teachers on Special Assignment (TOSAs)

4:30 Welcome & Introduction to Superintendent Dr. Frank Caropelo

- Meeting started late due several committee members being late and Dr. Caropelo could not stay and will visit at a later time.

4:45 Grounding

- A poem about the experiences of Native Latinos/Hispanics across the Latin America.
- Committee members voiced and guests shared personal connections to the poem

5:00 Review

- The Director of Equity and Student Success provided an overview of who the committee is as directed by Senate Bill 732, reference what the committee has done since it's first meeting in April 2023, and referenced the working definition of Equity the committee is working on.
- Committee members were again updated on the procedures and responsibilities of belonging to a committee that must adhere to public meeting law as determined by the Oregon Department of Justice.

5:30 Committee Priorities

- The following topics were reviewed as priorities for the committee: a district-wide tool reporting bias incidents, access for equity training for all folks in the system and partnering with AVID TOSAs to determine how is tracking happening for AVID participation.
- Committee members expressed that other areas that need attention is looking closely into how multilingual students are being served as well as providing equity training to substitute teachers.

6:00 Committee Governance

- Committee members were provided with overview of the role and responsibilities for a Committee Chair. Since there was no quorum, the voting will happen at the next meeting with the possibility of having a co-chair served by committee member in the student role.

6:20 – Good of the order and closing

- AVID TOSAs will be invited to a future meeting to offer some historical context about AVID programming so we can determine how to best make decisions around any needs for changes.
- Gustavo will send out a draft copy of the Bias Incident Report to committee to get feedback on the form.
- Next meeting date is Wednesday, November 15<sup>th</sup> from 4:30-6:30.
- Meeting notes and RSD candy bags will be sent out.