

**Reynolds Equity Committee
Meeting Agenda
Wednesday, November 15, 2023
4:30 – 6:30 PM**

MEETING MINUTES

Meeting Location:

Reynolds District Office – Admin Conference Room A
1204 NE 201st Avenue
Fairview, Oregon 97204

Join Zoom Meeting: <https://rsd7-net.zoom.us/j/92345617041>

Meeting ID: 923 4561 7041

Present: Melissa Hicks, Kim Richmond, Branden McFarland, Gustavo Olvera

4:30 – Welcome

- The Director of Equity and Student Success welcomed all members present.

4:35 – Grounding

- Grounding was omitted due to a late start.

4:45 – Committee Governance

- The Director of Equity and Student Success reviewed the roles and responsibilities of the committee chair.
- Members are still hoping for two co-chairs, a student representative along with an adult representative.
- The Director of Equity and Student Success will follow up with each of the student representative and gauge interest.

5:00 – Review Bias Incident Report Form

- Members reviewed the draft bias incident report form that is used to by the Reynolds community at large.
- The majority of the feedback focuses on simplifying the language on the form so that its accessible to all audiences across the Reynolds community.
- The Director of Equity and Student Success will make the revisions and bring them to the group for approval in January.

5:45 – Equity Policy

- The Director of Equity and Student Success briefed committee members on the need to provide the RSD Board of Directors with an equity policy update at the February 2024 Board meeting.
- Committee members will see a draft of the presentation at the January 2024 meeting.

6:15 – Good of the order and closing

- Committee members brought up equity issues of concern.
- Equity issues among students at the middle school level not being able to access musical instruments to engage in band/orchestra.
- Equity concerns about how trans staff are onboarded, particularly around how their names appear on their district email.
- Overall attention and support for the Reynolds LGBTQ2SIA+ community