

January 14, 2022

**ADDENDUM TO REYNOLDS SCHOOL DISTRICT, MULTNOMAH COUNTY
SCHOOL DISTRICT #7 INVITATION TO BID (“ITB”) FOR THE RENOVATION OF
BUILDINGS I & J, EDGEFIELD CAMPUS**

This is an addendum to the Reynolds School District, Multnomah County School District #7 ITB for the renovation of buildings I & J, Edgefield Campus, published on November 12, 2021 (the “ITB”) and forms a part of the contract document and modifies the original scope of work, specifications, requirements and deadlines. Except as changed by this Addendum, all terms, conditions, scope of work, plans, specification, requirements and deadlines in the original ITB remain unchanged. This addendum is intended to clarify the following terms:

1. Section 1.05 on page 9 of the ITB:

INTERVIEWS: The District will elect a committee to interview each bidder (“Evaluation Committee”). Each bidder will be asked the same questions in regards to:

- Project understanding
- Project approach
- Project communication philosophy

Interviews will be held virtually. Dates available for interviews with the top finalists will be approximately January 21, 2022 through January 24, 2022, or at such other times as elected by the District.

INTERVIEW QUESTION SCORING: Interview questions will be scored based on the following criteria:

- 90-100% - The candidate demonstrates a complete understanding of the question subject matter and significantly exceeds response expectations.
- 70-89% - The candidate demonstrates a strong understanding of the question subject matter and meets or exceeds response expectations.
- 40-69% - The candidate demonstrates a general understanding of the question subject matter, but answers may contain some weaknesses and deficiencies.
- 20-39% - The candidate demonstrates a vague understanding of the question subject matter and communicates a below average response.
- 0-19% - The candidate demonstrates an insufficient understanding of the question subject matter.

FINAL EVALUATION: The results of the bid evaluations, interviews and reference checks shall be used to determine a final ranking for the finalists.

SELECTION: The Evaluation Committee will provide a recommendation to the School Board for their consideration and approval. This is currently scheduled for February 23, 2022.

2. Section 1.03(A) on page 11 of the ITB:

Additionally, each bidder shall submit documentation in support of the Evaluation Criteria listed in Section 1.05 of this ITB. Such documentation shall include, but will not be limited to, a cover letter, documentation in support of firm experience, related experience, key personnel experience, overall project understanding or approach, fees, and references. Bidders may include such documentation with their bid form or as a supplement thereto.