



The Board of Directors of the Reynolds School District No. 7 met in Regular Session in the County of Multnomah, in the State of Oregon, at 7 p.m. Wednesday, September 14, 2016 at Fairview City Hall, 1300 NE Village St., Fairview, Oregon, 97024.

Members present were Chair Joe Teeny, Vice Chair Diane Whitehead, Board Members Stevie Chao, John Lindenthal, Diego Hernandez and Superintendent Dr. Linda Florence. Absent: Board Members Tamara Schaffner and Dane Nickerson.

Executive Session

The Reynolds School Board and Superintendent met in Executive Session at 6:15pm under ORS 192.660(2)(a) Employment. Members present include above list and Andrea Watson and Jennifer Ellis. Executive Session is closed to the public. Executive Session adjourned at 6:50pm.

Business Meeting

Call to Order

Chair Teeny called the Regular Session of September 14, 2016 to order at 7:00pm.

Pledge of Allegiance

A. Approval of the September 14, 2016 Agenda.

Board Member Lindenthal moves to approve the September 14, 2016 agenda, as presented. Board Member Chao seconds. Board votes and unanimously approves the agenda with 5 ayes and 0 nays.

Community Relations

- A. Student Recognition – RHS Theatre was unable to attend.
- B. Business Partner of the Month – Brant Casquilho
 - Donation of time and painting for “Problem-Solving Wheel” at Margaret Scott Elementary school.
 - The mural on the wheel is used with students to show there are options available to resolve problems.
 - He is an interior/exterior painter.
 - Working with Restorative Justice Interventionist Tanya Sanders on idea and brought it to life.
 - Appreciation from board for his services.

High School Reporters

- A. Reynolds High School – Brianna Stahly-Hale & Dawson Anderson
 - Dawson Anderson – happen since school started
 - September 8 – Freshman day for orientation and ASB participated

- Games and activities for students to get to know each other
 - Tours of campus
 - September 9 – First day of School for all students
 - September 10 – First football game against Hood River
 - Pre-game Jam, photo booth, face paint and tailgater before taking bus to Mt. Hood CC
 - Football Game, 65-13, Reynolds wins
 - 9/13: Water Polo against Barlow. Varsity Loss Boys and Girls
 - Brianna Stahly-Hale – events to the end of the month
 - Rooter game this coming Friday
 - Shirt, food, ride to game
 - 9/20 – Back to school night, 5:30pm-8pm
 - 9/21 – Senior information night, 6pm-8pm
 - Senior Night – avid program, college possible, ASPIRE, Oregon Promise
 - 9/30 – Home Game vs Central Catholic (theme: Stay Groovy)
 - Tailgater event
 - Joe notes that the 2:0 start is the first for the football team since 2005
- B. Reynolds Learning Academy – Kelsey Barry
- 200 students enrolled
 - Welcomed transition of RLA East to RLA west, with 8 new staff members and new students
 - Basketball, Volleyball and Soccer
 - Annual Half-Nite 2/28 at 5pm – McMenamins
 - Talent Show March 22
 - Trades – 10 new students and new crew leader/Lineman
 - Carpenter Summer Institute – student
 - 2 Ironworkers, 2 Electricals, 1 Heavy Equip, 1 Auto Tech, 2 sheet metal/hvac. Apprenticeships after high school is on plan for other members of Trades.
 - MYC – 10 year of op. Opal Creek work. Oregon State Parks, City of Fairview, Columbian Watershed Council. Local agencies for community partnerships.
 - Senior class is strong this year.
 - Many partnerships this year.
 - PCC & MHCC and New Pathways.
 - Senior Workshop on Finance – economic of being in college
 - June 13, 2017 graduation

Presentation to the Board

- A. HB Lee, Reynolds, Walt Morey Middle School – Field Trip
- Stacy Talus, Gerado Ibarra Elola and Kristen England present
 - Outdoor Science Studies
 - 3 days and 2 nights
 - This is students first opportunity for this experience
 - Financial: budgeted. Grant to offset some of the costs.
 - Administration support in the outdoor school program
 - John loves outdoor school. Diane agrees.

- Joe would like to see a full week in the program.
 - Stacy – catalyst for success through the rest of middle school.
- B. HB Lee Middle School – Orchestra
- Kristen England outlined the orchestra overnight field trip request
 - Spring 2017, Bend, OR
- C. Reynolds Learning Academy field trips
- Principal Aaron Ferguson presents
 - MYC, Oct 4-6, Opal Creek Ancient forest center
 - 14 students, 3 staff
 - Plant projects
 - Hydro Electric
 - Paid for out of MYC service account
 - Trades, Tangent, OR Apr 10-12
 - 12 students, 2 staff
 - Trading up field: International Brotherhood Electrical Workers
 - Electrician work
 - \$1500, Transportation with Reynolds, 4-H dorm in Salem during trip.
- D. Reynolds High School field trip requests
- Principal Wade Bakley presented
 - Kalihan field trip
 - Band & orchestra – will do what he can to offset some of the transportation costs.
 - Cross Country Boise field trip
 - OASE – Seaside November conference (ASB funded)
 - Staff takes time to increase the opportunity for kids.
 - Diane – chaperones, Malheur it says 70 students to 4 adults.
 - It is Wades goal to get the ratio down. He can bring that back to the board
 - Diane would like to see that report. There is information in the press about the inadequacy of staff/student ratio.
 - If board consensus, they could table this action item later tonight
- E. CM/GC RFP Process for Reynolds High School
- Rachel Hopper and Bob Collins presented
 - Originally lumped together with secure vestibule, separated based on the project requirements.
 - 7/11 – 2 proposals received. Interview phased. Vice Chair Whitehead was part of the interview process.
 - Contract agreement for price
 - 1st Phase: obligates CM/GC for preconstruction services and work with Project Owner and Design contractor – Dowa IBI for RHS
 - Negotiated with LCG Pence for \$73,480.
 - \$100,000 available for review and testing of existing conditions at RHS.
 - 90% completion of construction documents, LGC would submit a Guaranteed Maximum Price to perform work for RHS additions and Renovation Project.
 - Upon acceptance of the GMP and Early Work Amendment for Phase Two of the Cm/GC Contract will be developed and presented to board for approval.

- Diane – Participated in the interview. Good to move forward
- Joe – very thoughtful in approach to phase two and working with students in school.
- Diane noted that they had good answers in what they would do to protect the kids.
 - Good safety record
- Joe asked if they are working after hours, is that additional dollars?
 - Will work varied shifts
 - Guaranteed maximum price for project.
- John would like to see a sound barrier between students and construction.
- Joe confirms that they are looking for consensus to move forward with LLG Pence.
- Confirmed with full board consensus.

Public to be Heard

- Gene Trowbridge
 - Measure 97 – revenue
 - Encourage the board to endorse ballot measure 97
 - Handed out packet of materials to board
 - Endorsements by elected and community members from across the state.
 - Encourage the board to gather information to make an informative decision
 - Shared information at the Bike Ways.

Board Reports

A. Reynolds Education Foundation – Andrea Watson

- Oct 23 at Edgefield McMenamín’s. Professional Pumpkin carving contest and training for students, Noon to 4pm. (by blackberry hall). Businesses can donate pumpkins for \$250 and proceeds go to REF for arts education.
- Oct 19 mini grant applications due
- Employee Giving program started
- Steve Olzak joined the REF board– engage retirees and working with homeless students
- Battle of the Books program going forward
 - Have received 12 sets grade 3-5 and 1 set for 6-8
 - Looking for additional sets for middle school and high school
- Hall of Fame dinner, Friday November 18 at Edgefield. Tickets \$30/person.
- May 19 Annual Fundraiser at Edgefield
- Joe was seeking additional information for pumpkin carving event.
 - Time: Noon to 4pm, Blackberry Hall
 - Put on by Sand in the City.
 - Proceeds dedicated to Arts Education thru REF

B. Student Board Representative – Graham Ring

- Brady Bronson – Student Body President
 - Increase morale and bring spirit event
 - Incorporating the Arts

- Other ASB officers, along with Graham, attended the OASE summer institute at Seaside – Student Council Conference.
 - Mind, Heart and World
 - Learn a lot of things and met kids from other schools that will connect again later in the school year.
- Students feel good as they ease back into it. Looks like it's going to be a really good school year.
- Graham's Senior year. Off to a great start. Attended a PSU Field Trip that day – Senior Program

C. **Board Member Announcements**

- John – Oct 3 regional dinner
 - Joe wants to attend
- Diego – His nephew started school at Margaret Scott this year. Has an announcement at the end that he wants to share with the board and have them consider bringing forward at the work session.
- Joe – Legislators assigned to board members to reach out to this school year.
- Budget Committee Vacancies
 - Meredith Cawood would like to be reappointed for her position on the budget committee.
 - One vacancy - applications being accepted
 - Position expires: June 30, 2019
 - Must live and be registered to vote in the district and not be an officer, agent or employee of the district
 - Submit applications to board secretary Connie Philibert, cphilibert@rsd7.net
- Upcoming Board Meetings
 - September 28 2016 Work Session – HB Lee Middle School, 6pm
 - October 12, 2016 Business meeting – Fairview City Hall, 7pm

Superintendent's Reports

A. Announcements

- School has started smoothly
- 81% of ninth graders on track to graduate
- Monitor district achievement goals: IRLA, STAR and ELPA are being used to monitor growth.
- High School Science tests were 91% in State of Or
- PIC training for staff – appreciation to staff and to custodial staff
- Opening of school at Margaret Scott kindergarten.
- Kindergarten began 2-weeks before school started.
- New routines and was ready to go
- Program funded through school improvement grant and
- Reynolds Middle School and Sweetbriar Elementary are in construction mode currently. Secured vestibules at both schools. Seismic grant at Reynolds Middle school.
- Driving route changes at Reynolds Middle School, watch the signs.

B. Student Achievement

- No presentations

C. Fiscal Responsibility

- Financial
 - Expenditures
 - Revenues from state
 - Adjustments in working budget after September actuals
 - Adjustment with enrollment projections
 - No enrollment report in tonight's packet, just a report
 - Bond Capital projects fund
 - Adopted budget and what was expended in August. Large part of this budget put into contingency.
 - \$102M ending fund
 - Obligated to expend 85% of budget by fall of 18.
 - Bond report by function.
 - Added budget for salaries and oversight
 - Legal recommends Background process for contractors need to be done by district
 - John asked if there is any unexpected revenue that is coming in shortly.
 - Board authorized declaration of surplus property – sale of construction house.
- Enrollment
 - Warm Body Count – not relying on system, but who is actually in seats
 - Oct 1 is highest enrollment count
 - Projections
 - State ADMw – we are on track with estimates reported. No dramatic changes.
 - 11,589 students started last year. 11,200 students started this school year.
 - Increase in charter enrollment with expansion of grades
 - Increase in attendance at middle school
 - High school tracking where projected
 - Elementary – one school may require staff changes.
 - Doing phone calls, reaching out. Some students planned to come back soon.
 - Joe notes that we can expect an increase from that count and the October 1 student enrollment report.
 - Confirmed.
 - System reports will have completed 10-day drops
 - Outreach to families to check status
 - Diego asked if she knows where we ended last school year with charters
 - 10,294 non charter
 - 10,220 non charter
 - Diego would like to know how many/percent of homeless
 - We would need to get that number from this year's registration
 - Linda notes that it continues to rise throughout the year,

highest is reported in Spring.

Consent Agenda

- A. Approval of Personnel Order
- B. Approval of Prior Meeting Minutes
 - August 10, 2016 Business Meeting minutes
 - August 24, 2016 Work Session Meeting minutes

Board member Lindenthal moves to approve the consent agenda, as presented. Board member Chao seconds. Board votes and unanimously approves with 5 ayes and 0 nays.

Action Items

- A. Resolution #2016-2017-002 Proclaiming the Celebration of National Hispanic Heritage Month
 - Diane read the resolution into the record.
 - Diego read the Spanish resolution into the record.

Board member Hernandez moves to approve Resolution 2016-2017-002 Proclaiming celebration of the National Hispanic Heritage Month, as presented. Board member Lindenthal seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

B. Policies for Approval (Second Reading)

- a. BBA – individual board member’s authority and responsibility
- b. (new) BBC – Board member resignation
- c. BD/BDA – Board meetings
- d. BDC – Executive Sessions
- e. BFC – Adoption and Revision of Policies
- f. (new) JHCA – Physical Examination for Students Participating in Extracurricular Activities**
- g. JHCB – Immunization, Vision Screening/Eye Examination and Dental Screening**
- h. (review) KBA-AR – Public Records
 - Linda notes that we pulled the new Drones policy for further review. The district has one drone and campuses in air. Also provided the board with an OSBA sample policy for BD/BDA.
 - Joe was concerned that community members/staff may be restricted from their second amendment rights. Possession of firearms on district property is not approved. Hold a board meeting at Fairview City Hall, off campus, and members of the staff volunteer time to attend.
 - John would like to know what the insurance carriers’ opinion on staff carrying firearms, on campus or at meetings.
 - Joe notes that we are going above and beyond the law.
 - John asked if we remove language from our policy. Needs to be in compliance with the law.
 - Joe chooses not to strip employees of their second amendment rights. Striking the original policy language – “and Board policy” from page 576.

- Diego wanted clarification in the title of the policy JHCA.
 - John notes the first paragraph defines.
 - Add the word “sport” activities.

Vice Chair Whitehead moves to approve policies BBA, BBC, BD/BDA, BDC, BFC, JHCA and JHCB, as amended. Board member Hernandez seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

C. Field Trips

1. HB Lee Middle School – Orchestra Spring 2017 Bend Trip

Vice Chair Whitehead moves to approve the Lee Middle School Orchestra Spring 2017 Bend trip, as presented. Board member Chao seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

2. Lee, Reynolds and Walt Morey Middle Schools – Outdoor School

Board member Lindenthal moves to approve the middle school 3-day/2-night outdoor school field trips, as presented. Vice Chair Whitehead seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

3. Reynolds Learning Academy – MYC Oct 4-5, 2016 Opal Creek

4. Reynolds Learning Academy – Trades April 10-12, 2017, Tangent, OR

Board member Chao moves to approve the RLA-MYC overnight field trip request to Opal Creek Ancient Forest Center and RLA-Trades overnight to Tangent in April 2017, as presented. Board member Lindenthal seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

5. Reynolds High School – Choir Oct 7-8, 2016 overnight retreat, Camp Anangelo

6. Reynolds High School – Fall OASC Leadership Conference Nov 6-7, 2016 at Seaside

7. Reynolds High School – Skills USA Leadership Conference Nov 6-7, 2016 in Bend

8. Reynolds High School – Cross Country Nov 11-13, 2016 in Boise, ID

9. Reynolds High School – All-State Band & Orchestra Jan 13-15, 2017 in Eugene

10. Reynolds High School – Honors Science May 23-26, 2017 in Malheur

11. Reynolds High School – Cross Country Kalitan Running Camp Jul 31-Aug 7, 2017

Board member Hernandez moves to approve the Reynolds High School field trips, tabling the Malheur Field trip to the next business meeting, as presented. Board member Lindenthal seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

D. Contract Authorization

- a. EMS Substitute Services

- Rachel Hopper and Cynthia Le presented.
- Presentation at the August work session
 - Cost Analysis Report
- Follow the Newberg RFP and agreement for substitute services
 - Review based on background, services and financial
 - EMS Subdesk, LLC won the bed
- Sick time and payroll would be handled by EMS Subdesk

- Cost savings of \$200K for district
- Higher fill rates for district expected
- Decrease demand of district staff members
- Contract reviewed and approved by legal counsel.
- Budget drafted with the anticipation of moving in this direction
- Expended \$2.9M in sub services in 2015-16 and \$43,680 for contract services.
- Pay rates established.
- Employer cost rate reduced from 25% to 23%
- Joe asked if teachers can continue to request preferred sub teachers
 - Current practice won't change
 - Payment of services changes

Board member Lindenthal moves that the board authorize staff to enter into a 36-month contract to EMS Subdesk, LLC to provide substitute staffing services, as defined in the RFP and in compliance with District Policy, and with contract pricing not to exceed the limits set forth in the August 2016 Cost Analysis and further moves that the Board authorize the annual substitute services expenditures in excess of \$150,000. Vice Chair Whitehead seconds. Board votes and unanimously approve with 5 ayes and 0 nays.

Board Discussion

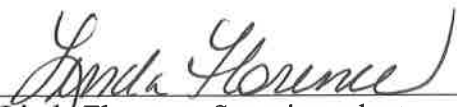
- Diego Hernandez – resolution he would like to propose consideration at the September work session. He wrote the resolution asking for support from the board for the proposed resolution proclaiming the second Monday of October as indigenous people's day.
- Joe asked if this is something he wants to bring forward later
- Diego notes that this doesn't mention Columbus, just recognizing Indigenous People's Day. Asked for consensus to bring to the work session.
- Stevie asked why a day and not a month recognition, like Native American month.
- Diego would like to bring community members and family to share.
- John notes that we would need to put an Action Item on the work session agenda.
- Consensus from the board to add to the September agenda.
- Diane would like to see citizen oversight calendar ahead of time. Joe tentative to attend.
- Diane thanked Linda for the book.

Adjourn Chair Teeny adjourned the September 14, 2016 Business Meeting at 9:07pm.

Reviewed and Approved by:



 Joe Teeny, Board Chair



 Dr. Linda Florence, Superintendent

