

RESOLUTION 2020-2021-001

**A RESOLUTION DESIGNATING DISTRICT OFFICERS, CLERKS, AGENTS, AND DEPOSITORIES OF FUNDS
FOR THE 2020-2021 SCHOOL YEAR**

DISTRICT CLERKS

WHEREAS, Dr. Danna Diaz, Superintendent of Reynolds School District #7, is designated by law as Clerk/Chief Executive Officer of said District for the 2020-2021 fiscal year;

WHEREAS, it is advisable for an additional staff member to be designated as Deputy Clerk;

BE IT RESOLVED, that Christina Weinard, Director of Financial Services, is appointed as Deputy Clerk for the 2020-2021 fiscal year.

BE IT FURTHER RESOLVED, that adequate bonds or insurance coverage be obtained for the named Clerk and Deputy Clerk.

BUDGET OFFICER

BE IT RESOLVED, that Dr. Danna Diaz is hereby designated to serve as Budget Officer of the Reynolds School District #7 for the fiscal year 2020-2021.

GRANT OFFICER

WHEREAS, grant funding may become available through Federal, State or other sources; and

WHEREAS, certain available grant funds may be deemed beneficial toward improvement of the District's educational system;

BE IT RESOLVED, that the Superintendent, Director of Financial Services, or designees as assigned by the clerk be named as the Local Agency Representative and shall hereby be authorized to execute and file application(s) for and on behalf of the District and otherwise act as District officials in all activities related to grants during fiscal year 2020-2021.

LEGAL COUNSEL

BE IT RESOLVED, that Garrett Hemann Robertson, The Hungerford Law firm, Miller Nash Graham and Dunn, LLP, and Hawkins Delafield & Wood are hereby designated to serve as General, Labor, or Bond Counsel for the Reynolds School District #7 during fiscal year 2020-2021.

AUTHORIZATION TO FILL VACANCIES

BE IT RESOLVED, that the Superintendent or designee is hereby authorized to accept resignations, fill vacancies, and report them to the Board, for the Reynolds School District #7 during fiscal year 2020-2021.

APPLICATION FOR FEDERAL IMPACT AID

BE IT RESOLVED, that Deputy Clerk is designated as the authorized representative of the District in connection with filing for Federal Impact Aid. Public Law 874 for Reynolds School District #7 during fiscal year 2020-2021.

DISTRICT REPRESENTATIVE FOR ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)

BE IT RESOLVED, that the Facilities Services Administrator is appointed as representative for the Reynolds School District #7 during fiscal year 2020-2021.

DESIGNATION OF DISTRICT SAFETY OFFICER and ASSISTANT SAFETY OFFICER

BE IT RESOLVED, that Dr. Christopher Ortiz, the Assistant Superintendent of District Operations and Student and Family Services is appointed as the Official District Safety Officer and the Facilities Services Administrator is appointed as the Official Assistant Safety Officer, for Reynolds School District #7 during fiscal year 2020-2021.

AUDITOR

BE IT RESOLVED, that Pauly & Rogers P.C., Certified Public Accountants, are hereby designated to serve as Auditors for the Reynolds School District #7 during fiscal year 2020-2021.

AMERICANS WITH DISABILITIES ACT (ADA)

BE IT RESOLVED, that Dr. Christopher Ortiz, the Assistant Superintendent of District Operations and Student and Family Services, Robert Neu, Assistant Superintendent of Human Capital Management, and the Facilities Services Administrator are appointed as District coordinators for the Reynolds School District #7 for the fiscal year 2020-2021.

AGENT OF RECORD, PROPERTY INSURANCE

BE IT RESOLVED, that Brown & Brown Northwest Insurance, Oregon, is hereby designated to serve as Agent of Record for the Reynolds School District #7 for all insurance other than Health Benefits during fiscal year 2020-2021.

NEWSPAPERS FOR LEGAL NOTICE

BE IT RESOLVED, that *The Gresham Outlook* be designated as the newspaper in which legal notices will be published.

INVESTMENT DEPOSITORIES

WHEREAS, Reynolds School District #7 has statutory authority for investment of funds,

BE IT RESOLVED, that the following depositories are hereby, approved as official depositories of Reynolds School District #7 funds during the 2020-2021 fiscal year:

Institution

US Bank
Bank of America
Piper Jaffray – Seattle NW Division
UBS Financial Services, Inc.
Oregon State Local Government Investment Pool

BE IT FURTHER RESOLVED that the investment instruments listed below are permitted for 2020-2021.

Federal Agency Securities
U.S. Treasury Securities
Commercial Paper
Repurchase Agreements
Savings Accounts
Time Certificates
Banker's Acceptances

BE IT FURTHER RESOLVED, that the Clerk of the District, the Deputy Clerk, or designees as assigned by the Clerk, as Custodian of Funds, are authorized to establish accounts and to issue checks against such accounts bearing the original signature of the Clerk or the Deputy Clerk or the facsimile signature of the Clerk and/or the Deputy Clerk in accordance with District Policy.

SIGNING OF AGREEMENTS

BE IT RESOLVED, that the Clerk, the Deputy Clerk, or designees as assigned by the Clerk be authorized to sign contracts, conveyances or other documents for products, materials, supplies and other services that are in the current budget appropriations and make appropriate payments on behalf of the District as necessary in accordance with District Policy DJA, District Purchasing.

DISPOSAL OF SURPLUS PROPERTY

BE IT RESOLVED that the Deputy Clerk hereby is authorized to dispose of surplus property in accordance with Board Policy DN – Disposal of District Property.

DESIGNATION OF LOCAL PUBLIC CONTRACT REVIEW BOARD

BE IT RESOLVED that the governing body of Reynolds School District #7, the Board of Directors, be designated as the Local Public Contract Review Board for 2020-2021, in accordance with ORS 279.

Duly passed this 22nd day of July 2020, at the regular meeting of the Board of Directors of Reynolds School District #7.



Reynolds School District Board Chair



Dr. Danna Diaz, Superintendent of Schools
District Clerk