



**Reynolds School District
Administration Offices**
1204 NE 201st Avenue
Fairview, OR 97024
(503) 661-7200 • fax (503) 667-6932

**Work Share/Federal Pandemic Unemployment Compensation (FPUC)
Opt-out Application**

I, _____, certify that I am an employee of RSD that:

Print Name

- Has been employed continuously (and not on a limited term) by RSD full-time (6 hours or more/day) for the past 6 months or part-time (less than 6 hours/day) for the past 12 months.
- Is not a limited term employee or a substitute employee.
- Will not be on leave or taking leave during the furlough weeks.
- Has not recently exhausted unemployment insurance benefits.

Although I am eligible to participate in the RSD Work Share/FPUC program, I am requesting to opt-out due to the reason below. As an eligible staff member, I understand that I will be required to take off the contractually agreed upon work day/s and use available personal or vacation leave.

- ☐ I am currently completing a mortgage or home refinancing application. (Attach back-up documentation)
- ☐ I submitted my intent to retire at the end of the 2019-20 school year.

Date submitted retirement notification:

Other (please specify):

I understand that my application will be reviewed and I will be notified whether my opt-out request has been approved.

Employee Signature

Date

Application should be submitted with back-up documentation to avoid delay in processing.



www.reynolds.k12.or.us