

WHEN TO WRITE A PRIOR WRITTEN NOTICE

Identification

- Referral for Initial Evaluation
- Change In Categorical Identification
- Termination or Addition of Categorical Identification

Evaluation

- Refusal to Conduct an Evaluation
- Consent for Initial Evaluation
- Consent for Re-Evaluation
- Change in Specific Assessment Listed on the Written Consent for Evaluation (ex. WAIS rather than WISC)
- Revocation of Parental Consent for Evaluation
- Eligibility Determination (Eligible, Not Eligible, No Longer Eligible)
- Consent for Functional Behavioral Assessment (FBA)
- Refusal of Request for an Independent Educational Evaluation

Placement

- Initial Placement into Special Education
- Any Change to Educational Placement/Least Restrictive Environment (LRE)
- Provision of Comparable Services when Student Transfers into the District
- Termination of Special Education
- Graduation with a Standard Diploma
- Disciplinary Removal for more than 10 Consecutive School Days
- Change in Placement Due to a Series of Disciplinary Removals that Constitute a Pattern of Removals
- Disciplinary Removal to an Interim Alternative Educational Setting (IAES) for Not More than 45 School Days
- Refusal to Change Placement as Requested by the Parent
- Parental Revocation of Services
- Relocation of Special Education Program
- Change in Placement due to Parental Placement of Student into a Day Treatment or Residential Treatment Facility for Non-Educational Reasons
- Change in Private Placement Location (even when not in dispute)