



## Budget Calendar July 1, 2018 to June 30, 2019

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**Board of Directors Meeting** **July 11, 2018**

- √ Board Appoints Budget Officer
- √ Board Considers 2018-2019 Budget Calendar for 2019-2020 Budget

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**Internal/External Listening Sessions** **November 2018**

- √ November 1 and 8, 2018 & Online Comment Period November 2-9, 2018

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**Publish 1st Notice of Budget Committee Meetings** **April 12, 2019**

- √ 5 to 30 Days Before the 1<sup>st</sup> Meeting (Gresham Outlook)

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**Conduct 1<sup>st</sup> Budget Workshop** **April 11, 2019**

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**Publish 2nd Notice of Budget Committee Meetings** **April 19, 2019**

- √ 5 to 30 Days Before the 1<sup>st</sup> Meeting (Gresham Outlook)

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**Conduct 2nd Budget Workshop** **April 18, 2019**

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**Proposed Budget Published** **April 25, 2019**

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**1st Budget Committee Meeting** **May 2, 2019**

- √ Appoint Presiding Officer
- √ Receive Budget Message
- √ Receive Proposed Budget Document and Discuss Relevant Changes
- √ Respond to Questions from Budget Committee

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**2nd Budget Committee Meeting** **May 9, 2019**

- √ Receive Public Testimony
- √ Budget Committee Deliberations
- √ Respond to Questions from First Meeting

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**3rd Budget Committee Meeting (if needed)** **May 16, 2019**

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**Publish Notice of Budget Hearing (only once)** **May 24, 2019**

- √ 5 to 30 Days Before the Hearing (Gresham Outlook)
- √ Publish Financial Summaries

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**Board of Directors Meeting - Conduct Budget Hearing** **June 12, 2019**

- √ Conducted by School Board
- √ Open to Public
- √ Run Budget Hearing Concurrent with Board Meeting

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**Board of Directors Meeting - Enact Resolutions** **June 12, 2019**

- √ Adopt Budget, Authorize Appropriations & Impose and Categorize Taxes
- √ Amend 2018-19 Appropriations (if necessary)

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**Submit Tax Certification Documents** **July 15, 2019**

- √ To County Assessor Office by July 15, 2019
- √ File Budget Document with County Recorder and Designated Agencies