

Reclassification Notes 9/2014

Payroll Technician(s) now 3A move to 3C

Business Services

General Ledger Technician now 3B move to 3C

Accounts Payable Technician now 3A move to 3C

Business Service Assistant- move from 2C to 3C with the hiring of another person to eliminate excessive overtime. With the idea that any overtime would be 20 hours max in a monthly calendar.

Clerical District Secretaries

EII Secretary now a 3A move to 3B

Federal Program Secretary now a 3A move to 3B

Clerical

Student Services Secretary x2 now 3A move to 3B

Asst Secretary Elementary and Middle School now a 2A move to 2B

Media Department Secretary -3A stays the same

Nutrition services specialist-now 3A move to 3B

Student Services Assistant Secretary x4- new title Student Services Secretary- now at 2A move to 2B

Transportation

Special needs routing assistant – change title to Routing Specialist now a 2C move to 3A

Maintenance

Groundskeeper(s) now at 3A moved to 3C meaning employee has certification.