



Adopted Budget 2012-13

Reynolds
School District

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Reynolds School District
How To Use This Budget Book
July 1, 2012 to June 30, 2013

The following information is provided to help you understand the 2012-13 Adopted Budget book.

The structure of this budget book is separated into six sections, indicated by the tabs. They include the Introduction, the Budget Summary, the Fund Summary, the Narrative, the Budget Details, and the Appendix.

The **Introduction** lists the Budget Committee Members, explains the processes of developing the budget, along with the timeline and the calendar. Also included in this section is the Organization Chart of Reynolds School District and the Superintendent's Message.

The next two sections summarize the budget. The **Budget Summary** tab describes with resources and expenditures (by both major function and major object) of the entire budget for the district, whereas the **Fund Summary** tab breaks it down by the fund groups (General, Federal, State and Other).

The fourth section is the **Budget Narrative**. This tab describes, in detail, the responsibilities within each department and the rationale behind the adopted requirements and number of FTE needed to sustain the programs.

The **Budget Details** section is where you can find the data detailed by the code structure for each fund, both resources and requirements. They are broken down by Fund, Function, and Object, and totaled for convenience.

The final section is the **Appendix**. This tab is created as a reference to the rest of the budget book. It includes a reference guide with budget terminology, as well as FTE charts with multi-year comparisons and required legal and miscellaneous documents and publications, Board resolutions and salary schedules for all employee groups.

The following Table of Contents further outlines the elements of each section, along with the associated page numbers.

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