Ground Rules for Contract Negotiations

- 1. Bargaining representatives will be recognized as equals during negotiations.
- 2. Bargaining representatives will attend all bargaining sessions with few exceptions as bargaining is a high priority.
- 3. Bargaining Representatives will treat each other with respect and professional courtesy.
- 4. All messages or communications concerning bargaining will be directed to the chairs of each bargaining team.
- 5. Either bargaining team may caucus when it feels necessary to do so.
- 6. Bargaining representatives will not lose pay if negotiations occur during the bargaining representative's regularly scheduled work hours.
- 7. Scheduled bargaining shall start on time at the mutually agreed to time.
- 8. Each bargaining team may invite guest speakers to attend the negotiations but must give reasonable advance notice.
- 9. All bargaining proposals must be introduced by the second bargaining session.
- 10.Bargaining proposals shall be presented in writing.
- 11. Tentative Agreements will be signed and dated by chair persons of each negotiation team and will become effective upon completion of the ratification process.
- 12. Media will not be contacted without prior notification to the other bargaining team.

Signature for the Union	Signature for the District