

Reynolds School District No. 7
Budget and Fiscal Operations Calendar
2011 - 2012 Budget Development

Board of Directors Meeting **July 9, 2010**

- √ Board Appoints Budget Officer

Board of Directors Meeting **November 11, 2010**

- √ Consider Budget Calendar

Publish 1st Notice of Budget Committee Meetings **March 30, 2011**

- √ 5 to 30 Days Before the 1st Meeting (Gresham Outlook)

Publish 2nd Notice of Budget Committee Meetings **April 20, 2011**

- √ 5 to 30 Days Before the 1st Meeting (Gresham Outlook)

1st Budget Committee Meeting **April 28, 2011**

- √ Appoint Presiding Officer
- √ Receive Budget Message
- √ Review Budget Document and Discuss Relevant Changes
- √ Respond to Questions from Budget Committee

2nd Budget Committee Meeting **May 5, 2011**

- √ Budget Committee Deliberations
- √ Respond to Questions from First Meeting

Additional Meetings if Necessary **May 19 and 26, 2011**

Publish Notice of Budget Hearing (only once) **May 21, 2011**

- √ 5 to 30 Days Before the Hearing (Gresham Outlook)
- √ Publish Financial Summaries

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Board of Directors Meeting - Conduct Budget Hearing **June 9, 2011**

- √ Conducted by School Board
- √ Open to Public
- √ Run Budget Hearing Concurrent with Board Meeting

Board of Directors Meeting - Enact Resolutions **June 9, 2011**

- √ Adopt Budget
- √ Make Appropriations
- √ Impose and Categorize Taxes
- √ Amend 10-11 Appropriations (if necessary)

Submit Tax Certification Documents **July 15, 2011**

- √ To County Assessor Office by July 15, 2011
- √ File Budget Document with County Recorder and Designated Agencies