



Reynolds School District
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Budget & Finance Committee

Meeting Minutes

August 30, 2010

The Reynolds School District Budget & Finance Committee held a meeting on Tuesday, August 30, 2011, at noon in the Executive Director of Business Services, Room B133, at the District Office, 1204 NE 201st Ave, Fairview Oregon 97024

Member Present: Theresa Delaney-Davis, Naomi Keck, Dane Nickerson, Stanley Madzellan, Valerie Tewksbury

Member Absent: Annie Watt

Staff Members Present: Dr. Joyce Henstrand, Dr. Chuck Rhoads, Cynthia Le

DISCUSSION

Chuck welcomed all participants and reviewed the agenda for the Budget & Finance Committee meeting. He announced that Annie Watt resigned due to other work commitment.

Chuck shared with the committee the mission statement of the Business Services and suggested this committee should also have its mission statement and a committee chair.

Chuck submitted three samples of the mission statement of the budget and finance committee from other government entities. Theresa handed out her notes for the audit committee for review.

The group chose one of the three samples of the mission statements, and it was decided the audit committee will be a separate committee. Stan was elected to be the committee chair. The group will be looking for new member to replace vacant position created by Annie Watt. The group approved the reinstatement of the Procurement Specialist position that was eliminated a few years ago.

Chuck informed the group that he and Cynthia will be attending training on creating an Award-Winning Budget, offered by the Association of School Business Officials International later this month.

Next meeting will be October 25, 2011, at noon, in the Executive Director of Business Services, Room B133 at the District Office, and 1204 NE 201st Ave., Fairview, Oregon 97024.