

2017-18 ACCOMPLISHMENTS



COMMUNITY INVOLVEMENT ENGAGEMENT EQUITY

EXCELLENCE

**EXPECTATIONS RELATIONSHIPS** 

RELEVANCE

RESILIENCE

RESPECT

RESPONSIBILITY

**RESPONSIVENESS** 

### ALDER ELEMENTARY SCHOOL

Opened our second Montessori PreK classroom.

Placed first in the Reynolds finals for Oregon Battle of the Books.

Provided field trips for each grade level to visit a specific college or university.

Held Kids for a Cause Day, where students give back to their school community through service learning activities.

Continued Alder's SUN program to extend the day for students by offering a variety of academic, art, physical education, and science classes.

Offered twice-weekly English classes for Alder's parents and families.

Provided a food pantry every Tuesday for families in need.

Successfully implemented new literacy curriculum called Benchmark with K-2 Teachers.

Expanded our offering of mental health services to Alder families in need.

Re-established monthly Spirit Days to increase student engagement in the school community.





Partnered with Kaiser for a grant opportunity and school beautification projects, including painting the hallways, two classrooms, bulletin boards, and organizational projects.

Focused on social and emotional learning through the continued use of MindUP and the addition of Kimochis to teach students "feeling recognition" and development of "social-emotional tools."

Through the use of social and emotional learning (SEL), our Red Zone students have decreased by 3.53% to 8.3% and our Green Zone students have increased by 6.45% to 80.64%.

Expanded Trauma-Informed Practices through the creation of the student-centered "Dragon Den" staffed by our school counselor.

Implemented Kimochis' Social Emotional Learning screener schoolwide three times this year to ensure all student needs are addressed along with our PBIS systems.

Partnered with SUN to provide before and after school programming for 203 students.

Implemented new district reading adoption for K-2 "Benchmark Advanced" to align teacher practices and instruction through the PLC process.

All Davis student's received four differentiated interventions during 30 minute schoolwide intervention block, WIN (What I Need) time. Placement for interventions were made in PLC data teams four times during the school year using STAR, IRLA, and classroom assessments.

Increased family engagement with four Family Nights (Mindful Night, OMSI, Community Showcase, Open House), Kimochis Social and Emotional Learning parent trainings, the Davis Book Van, Parent/Teacher Conferences, and SBAC Testing Parent Breakfast.

Staff collaborated to create a new Mantra to reflect the school's core values, "Show Respect, Build Relationships, and Practice Rigor."



## FAIRVIEW ELEMENTARY SCHOOL

Increased Star Reading overall growth from 26% at or above grade level to 41% at or above level (fall to winter).

Increased IRLA Reading overall growth 17% at or above grade level to 51% at or above level (fall to spring).

Scholarly Discourse starters and frames – helping improve the level of discourse in academic conversations.

Incorporated Restorative Justice practices to support Tier 2 and Tier 3 behavior students in developing self-regulation.

Fifth-grade students mediated over 100 disputes over the course of the year through Peer Mediation.

Developed a structured recess curriculum to support students who had difficulty with unstructured play.

Adults "flooded" grade levels to give students with greatest needs extra instruction in Walk-to-Read Intervention.

Targeted use of Math Bridges Intervention kits to help students make greater gains in math.

Multiple Student leadership opportunities including: cross-grade mentoring, recess leadership, and student store.

Weekly Eagle PRIDE Assemblies highlighting Perseverance, Relationships, Integrity, Daring Goals, and Excellence.











Designed and implemented Grizzly Den giving students a place to go to reflect.

Designed and implemented Welcome Center offering new students a soft start to entering school.

Contracted with Trillium services to offer student therapy on-site.

Playworks coach in building interactive teaching games and supporting recess activity.

Partnered with All Hands Raised to address chronic absenteeism.

Partnered with All Hands Raised to address disproportionate discipline.

Implemented the first year of SIG grant.

Hired two full-time Glenfair substitutes with SIG dollars.

Decreased discipline referrals over previous years.

Implemented K-5 CORE reading adoption.

## GLENFAIR ELEMENTARY SCHOOL

### HARTLEY ELEMENTARY SCHOOL

Implemented Benchmark curriculum at K-2.

Attendance of over 200 families at Hartley's Literacy Night.

Planned and held Hartley's second Math Family Night.

Three successful SUN sessions with Latino Network with over 60 students attending each session and receiving academic support along with enrichment classes.

Maintained an excellent attendance rate throughout the year with weekly recognition of classes with high attendance.

Handed out summer reading kits to all students with brand new student-selected books.

Successful community carnival with approximately 400 people in attendance.

Went from a Level 2 to a Level 4 in Growth on SBAC.

Participated in PD with Larry Ainsworth focusing on teacher clarity in the areas of learning targets and student success criteria.

Positive Restorative Justice program with focus on conflict resolution and monthly social emotional skills lessons school wide.

Continued master schedule designed to maximize collaborative learning time and a targeted intervention time schoolwide.

Expanded parent involvement and attendance with the Hartley Parent Club.











Achieved Level 1 status on Marzano's High Reliability Schools scale. Made significant progress on Levels 2 and 3.

Provided reading interventions to all K-5 students below grade level benchmark.

Provided summer school programming to all students K-5.

Hosted a hands-on style Career Fair for students to explore more than 25 career paths.

5th grade students attended StarBase for 5 full days to explore STEM careers.

5th grade students attended BizTown to learn financial responsibility.

Partnered with community members to provide 40 backpacks filled with food every Friday for students.

Completed another successful year of SMART partnership.

Grew a business partnership to over \$10,000 in donations.

Provided classroom support to all students, K-5, with SEL needs.

# MARGARET SCHOOL

### SALISH ELEMENTARY SCHOOL

Awarded second place in Reynolds Oregon Battle of the Books.

Our first literacy night poetry slam was a huge success! Big family turn out and tons of teacher collaboration.

Our 4/5th grade soccer team won the community cup for leadership, teamwork and sportsmanship at the MFS Community Cup.

Our students collectively earned thousands of Dash Cash for being safe, respectful and responsible.

Continued a strong family community engagement program including parent leadership and family nights.

Created a parent "living room" center for parents to access resources in partnership with our SUN provider, Metropolitan Family Services.

RLA leadership students volunteered at our field day where they practiced their leadership skills, served as mentors and helped lead stations.

Empowered staff leadership and staff-led PD focused on school climate and community building.

Continued focus on creating and sustaining a safe, joyous, and dynamic academic setting where all students can thrive academically while finding a sense of belonging and community.

Restorative practices coach worked with individuals, and groups of students, on addressing bullying and safe school environments.

Implemented Benchmark Advance reading curriculum in grades K-2.













Practiced schoolwide community building through daily classroom circles and meetings.

Improved running track, school grounds, and indoor spaces through Comcast Cares Day event.

Created large motor break spots for students throughout the day.

Implemented new Benchmark curriculum K-2 and piloted curriculum in 3-5.

Refined RTI processes and created extra intervention times in the schedule.

Re-newed partnership with Safe Routes to Schools.

Continued Run for the Arts fundraiser and Artist in Residence events.

Participated in schoolwide outreach through Pennies for Patience and other charitable giving events.

Increased enrichment activities during recess for all students.

Increased constancy in schoolwide Trauma-Informed Practices through Mindfulness activities.

## SVEETBRIAR ELEMENTARY SCHOOL

## TROUTDALE ELEMENTARY SCHOOL

Continued implementing a data-driven Professional Learning Community forum decision making model to match appropriate intensity of tiered support to academic needs.

Implemented the Benchmark Reading materials and received ongoing training from RSD coaches.

Administered the STAR math and reading assessments throughout the school year to gather data to inform instructional practices.

Incentivized strong reading habits for students by implementing the IRLA Action 100 School to Home reading program.

Student Leadership Team designed and facilitated monthly PBIS assemblies.

Students participated in Oregon Battle of the Books with 5th grade Math Team placing in state competition.

Integrated arts across academic content areas with a focus on understanding musical theory and composing songs in partnership with the Right-Brain Initiative.

Hosted 6th Annual Art Night in partnership with the Troutdale Historical Society which exhibited art installations allowing the community to remember the past and celebrate the future of the new school.

Collaborated with our parent group and PALS to host several community events including skate night.

Continued partnership with SnowCap and Faith United Methodist to provide food weekly food assistance for families in need (AKA Backpack Buddies).









Integrated restorative practices to create safe and welcoming school environment that supports all students.

Implemented Benchmark Reading materials and received ongoing training from RSD coaches.

Administered the STAR math and reading assessments throughout the school year to gather data to inform instructional practices.

SUN soccer team won the tournament.

Implemented Professional Learning Communities focused on data to meet the needs of each and every student.

SUN coordinator won an award for leadership in the SUN program.

Hosted Dr. Suess night where each family received a hardback Dr. Suess book with a family photo. Increased parent participation through parent education classes.

Met student participation goals for our SUN program.

12 parents certified with Mental Health First aid certification.

## VVILKES ELEMENTARY SCHOOL

### WOODLAND ELEMENTARY SCHOOL

Held student-led canned food drive to support Snow Cap.

Presented a literacy and culture night highlighting traditional dance and storytelling.

Held our annual sendoff supporting Student Athletes in Special Olympics.

Continued our backpack program to provide food for families in need.

92% of students received two or fewer referrals this year (minor or major).

Our upper grades partnered with the Columbia Watershed Council to restore, plant, and maintain native plants in our wetland.

Continued growing our partnership with SUN to provide additional academic and elective support for students.

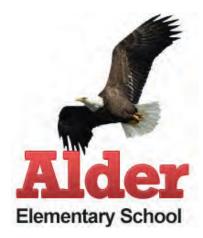
Implemented a new reading curriculum for grades K, 1, and 2.

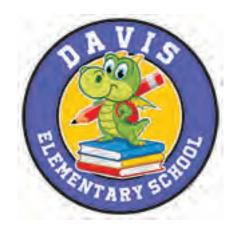
PTA held a kindness campaign to help students understand the impact of their words and actions.

Hosted ESL classes for parents.



## Great job to our Elementary Schools!





















**Elementary School** 



## H.B. LEE MIDDLE SCHOOL

SF 20/20 Family Night was attended by nearly 200 people providing food, games, and raffle items for the community while developing stronger bonds across our diverse student and parent groups.

Annual Holiday Toy and Gift Exchange provided more than 200 winter coats to our community members.

SUN Adventure Club, provided by Oregon Youth Outreach, taught students about mountain biking, geo-locating, hiking and more.

Neighbor Mary "Pat" Rose volunteered for nine years in the school library/media center and died in September 2016 at the age of 86. Knowing she loved poetry, another neighbor volunteer crafted a memorial book rack into "Pat's Corner" to display featured works from the library and poetry projects generated by students. This resource will continue thanks to a generous donation from Mrs. Rose's family.

Michael Holton Basketball Academy provided coaching and support to 100+ students during Winter and Spring Breaks.

Our track team was very successful with three students winning first place at the regional district track meet and multiple students breaking personal records in several events over the year.

AVID 8 students attended a two-day field trip to Smith Rock where they developed leadership skills as a group.

LMS SUN Family Leadership Council had monthly meetings this year with plans to increase membership in 2018-19.

Nike donated over \$20k worth of shoes and apparel to use for student incentives to support our PBIS.

Implemented Restorative Practices professional development and added part-time TOSA, resulting in additional use of community and restorative circles and restorative conversations.







Further reduction in disproportionate discipline for African-American students.

In SBAC testing, all three grade level cohorts improved upon last year's ELA results.

Common writing agreements across the curriculum drove accelerated growth on SBAC.

Interactive Notebooks were implemented schoolwide.

Creation of Foundations classes/lessons positively contributed to overall school culture and community.

Piloted Re-Entry Circles this year.

Monthly Cultural Heritage celebrations held in the RMS Library.

Achieved 82% Fall Conference attendance.

Achieved 83% Spring Conference attendance.

## REYNOLDS MIDDLE SCHOOL

## WALT MOREY MIDDLE SCHOOL

OAKS scores in Language Arts increased by an average of 11.5% in 7th and 8th grade.

Percentage of students proficient or above in IRLA assessment doubled from October to May.

Average student growth in STAR mathematics assessment is on pace to reflect 1.5 years growth in only one year's time.

30% of students made honor roll every quarter.

Implemented professional development focus on growth mindset, equity, and trauma-informed practices.

Weekly community building lessons were implemented schoolwide through homeroom classes.

Began monthly parent advisory group.

Zero disproportionality in discipline for four years in a row.

Mindfulness training and GREAT classes offered in all 6th grade classes.

Maintained 94% attendance rate throughout school year.









## Great job to our Middle Schools!







### REYNOLDS HIGH SCHOOL

Increased graduation rate for the fourth straight year.

Utilized 36 community partners for student success.

Formed the Freshman Success Team for student success.

Welcomed over 400 veterans for Living History Day.

Recorded zero ejections for 2017-2018 sports year.

Scholarship of approximately \$7 million awarded to graduates.

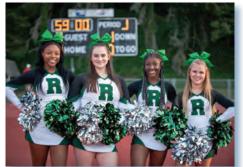
Increased FAFSA completion by 15% over past two years.

Increased counselor supports ensuring a 60% increase in counselor contact.

Experienced mass renovations to campus while maintaining normal school schedules and events.

Added several attendance initiatives to RHS including liaison positions for home visits.













Great job to our High Schools!







The basketball team was undefeated and won the East County Alternative League tournament. Students also competed in soccer and volleyball in the East County Alternative League.

Seven students completed the Chill Program, learning about snowboarding and social skills though six weeks of after-school lessons.

Thirteen young women completed the Soroptomist Dream It, Be It Program, learning to set goals, accomplish dreams, and connect with adult role models.

Spoken word artist Mosley Wotta performed and hosted a multi-day writing workshop with students.

Continued partnership with the Phoenix Program, during which students complete a multi-week program in social-emotional learning and piloted new refresher course for graduates of the program.

Science students took part in piloting national learning modules in earth and space science through WGBH Boston and NASA.

Students in Engineering/ Makerspace successfully learned how to use a CAD program to make a variety of projects using 3D printers.

Our CRAIG grant funded several field trips to cultural events including Cirque du Soleil, a meal at the Northwest Culinary Institute, and multi-day trip to the Oregon Shakespeare Festival.

Added a community liaison and a second counselor who launched interventions to support students in meeting attendance goals, including weekly attendance celebration assemblies and individual, long-term interventions with 37 students.

MYC completed a series of overnight work trips with the Opal Creek Forest Center, the Oregon Coast Aquarium, and LaPine State Park. Trades completed a multi-day, overnight work project with the International Brotherhood of Electrical Workers.

# REYNOLDS LEARNING ACADEMY

### DEPARTMENTS & PROGRAMS

### BOND PROJECTS

Completed 10 secure vestibule projects on time and within budget, providing new entryways, locking doors, and cameras.

Awarded \$150,000 per three elementary sites from Energy Trust of Oregon based on qualified work in energy efficient designs.

Incorporated community needs into the design of three elementary schools including space for community families to have access to showers, food pantries, and clothing closets.

Completed the remodel wing of the science classrooms at Reynolds High School and opened for use in October 2017.

Completed the new entryway, administrative offices, and counseling wing transforming the face of Reynolds High School.

Extensive passive design strategies of the three new elementary schools qualified them for the Energy Trust's Path to Net Zero Program.

Participated in a statewide pilot project geared towards green building designs to create healthier and more sustainable schools which will result in nearly 20% reduction in energy use.

Realized cost savings on all projects due to use of CM/GC and reinvested savings into projects to upgrade play area surfacing.

Successfully moved out of replacement elementary schools to turn over to contractors for abatement and demolition.

Construction completion at the close of 2017-18 is as follows: Reynolds High School 85%, Fairview Elementary 70%, Troutdale Elementary 65%, and Wilkes Elementary 70%.







### COMMUNICATIONS

Produced and promoted 36 Monday Motivation videos for students and staff to increase communication.

Completed first renditions of District website redevelopment project.

Initiated logo design projects for Alder Elementary, Margaret Scott Elementary, Woodland Elementary, Reynolds Middle, and Walt Morey Middle Schools.

Updated and maintained database of 6,912 volunteer registrations. Supported 1,079 active volunteers who donated 22,723 volunteer hours for 2017-18.

Coordinated and staffed annual Children's Health Fair at Reynolds Middle School in partnership with Multnomah Dental Society donating over \$60,000 in dental screening, oral hygiene instruction, and dental treatments to over 405 local children and with Multnomah County Health Department issuing 165 vaccines to 83 children.

Posted over 300 Facebook posts, increased likes by ten percent, and developed 30% more engagement.

Implemented School Messenger autodialer and messaging system to replace School Connects.

Re-branded and developed new Kinder Connect marketing tools, recruiting fliers, Superintendent Search materials, and other collateral.

Promoted and participated in Superintendent Search activities including marketing, surveys, community meetings, interview processes, and final decision public relations.

Coordinated, promoted, and staffed Comcast Cares Day to bring 300+ volunteers to "Spruce Up Sweetbriar Elementary."

### CURRICULUM AND INSTRUCTION

Held a two-day Pre-Instructional Conference at Mt. Hood Community College for certified staff with over 200 professional development sessions.

Onboarded new teachers during a four-day pre-service professional development experience.

Trained staff and implemented new reading curriculum in grades K-2 in all elementary schools, and K-5 in four early adopter schools.

Developed Measure 98 plans and programs for RHS and RLA in the areas of dropout prevention, CTE, and college credit options.

Organized a full-day, conference-style professional development for educational assistants.

Facilitated the adoption process of health and physical education curriculum materials.

Implemented Mt. Hood Cable Regulatory Commission Math Grant, Year 3.

Trained 30 secondary teachers in sheltered instruction strategies using a lab cycle approach.

Implemented STAR Reading and Early Literacy Assessments and continued STAR Math Assessment.

Held fifth annual district Battle of the Books and second year of student and family game nights hosted by the Reynolds TAG program.

### ENGLISH LANGUAGE DEVELOPMENT & LANGUAGE SERVICES

Received full approval for district plan for English Learners from the Oregon Department of Education.

Collaborated with special education department to offer more tools and supports for school teams to determine difference vs. disability.

Offered language-based summer academic programs with partnership with SUN providers.

Strengthened ELD course offerings at Reynolds High School.

Graduated over 50 Latino parents from leadership, parenting, and English courses.

Provided access to parents during school based meetings such as registrations, Special Education meetings, community meetings, and conferences with over 130 interpreters.

Translated over 400 documents into various languages.

Offered multiple successful Somali and Karen/Burmese family nights to support and engage culturally and linguistically diverse families.

Held the first annual Newcomer Fair with over 20 community partners to welcome newly arrived families to our schools.

Expanded orientation video series for newcomer communities to include Swahili, Chuukese, Vietnamese, Burmese, and Russian languages.













### **EQUITY**

Organized 12 hours of equity and inclusion professional development for the Reynolds Transformation Team.

Trained 39 teachers, administrators and support staff in community building and restorative practices.

Provided up to five professional developments at 12 schools/programs on Trauma Informed Practices.

Developed and implemented a district plan for classroom community building and school-based restorative practices.

Supported Resolutions Northwest to provide professional development in restorative practices at H.B. Lee and Reynolds Middle.

Supported 20 Reynolds staff to attend Teaching with Purpose Conference.

Supported RHS student voice presentations at the PIC, and the Oregon Association of Comprehensive Education Conference.

Collaborated with Successful Families 2020 multi-partner initiative to provide equity training for Reynolds High School staff.

Revised and updated equity plans for schools and departments.

Implemented positive behavior supports with Lonnie Jackson and Associates at Reynolds Middle School and Walt Morey Middle School.

### FEDERAL PROGRAMS

#### Title IA: At-Risk Learners

Provided ongoing, embedded professional development to support district initiatives in literacy, math, and sheltered instruction by funding instructional coaches.

Maintained direct service, Tier 2 instruction for students at Title IA funded schools

Continued and expanded support of certified Restorative Practice positions at Alder, Davis, Glenfair, Hartley, and Salish Ponds, and classified Restorative Practice Assistants at Sweetbriar, Troutdale, Woodland, and Fairview.

Implemented year 3 of a School Improvement Grant (SIG) at Margaret Scott Elementary, which maintains staffing of a School Improvement TOSA, Restorative Practices Coach, and family liaison.

Implemented year 2 of a School Improvement Grant (SIG) at Glenfair Elementary, which maintains staffing of two full-time, on-site substitutes, a Welcome Center, and the Grizzly Den Refocus Center.

Maintained a comprehensive compliance system of school and district level documentation, monitoring, and reporting, in accordance with ODE requirements and best practices.

Supported funding for school improvement practices, including leadership team work, and relative professional development.

Supported funding for family and community engagement at all 14 Title IA-funded schools.

Provided full-time Homeless Shelter Liaison to provide bridge between the shelter, schools, and community resources.

Maintained support for students and families experiencing homelessness by providing a Homeless Liaison, supplies, and transportation (in conjunction with general fund).

#### Title IIA: Teacher Development

Supported high school lab cycles, including the MHCRC grant lab cycles.

Provided ongoing, embedded professional development to support district initiatives in sheltered instruction by funding full-time instructional coaches at HB Lee Middle School, Reynolds Middle School, and Walt Morey Middle School.

Provided new teacher training prior to the start of the school year in all district initiatives.

Provided restorative practices training for 39 teachers, administrators, and support staff through conferences with International Institute of Restorative Practices (IIRP).

Provided training in the DuFour model of Professional Learning Communities (PLC) to all elementary administrators and teacher teams from each site.







### Title III: English Language Development

Supported the Raider to Raider after-school tutoring program at Reynolds High School.

Offered multiple successful Somali and Karen/Burmese family nights to support and engage culturally and linguistically diverse families.

Held the first annual Newcomer Fair with over 20 community partners to welcome newly arrived families to our schools.

Expanded orientation video series for newcomer communities to include Swahili, Chuukese, Vietnamese, Burmese, and Russian languages.

Offered language-based summer academic programs in partnership with SUN providers.

Graduated over 50 Latino parents from leadership, parenting, and English courses.

Supported adult English classes at Alder Elementary in partnership with Rockwood CDC.

Provided supplemental classroom ELD materials including bilingual picture dictionaries and online ELD curriculum.

Provided ELD coaching TOSA for ELD teacher instructional improvement.

Provided family liaison and parent involvement coordinators to support parent involvement in all schools.

#### Title IV: Well-Rounded Education

Provided a class set of laptops and charging cart to Alder Elementary to support technology access in classrooms.

Funded Lonnie Jackson and Associates Positive Behavior Supports at Reynolds Middle School.

Funded supplies and materials for art teacher funded through Portland Arts Tax at Glenfair, Margaret Scott, Alder, and Wilkes Elementary schools.

#### Title VI: Indian Education

Provided after-school and summer tutoring for Title VI-eligible students.

#### Title IXA: Homeless Services

Provided a part-time Shelter Based Teacher to give tutoring services to students at risk of failing through a McKinney-Vento subgrant.

### STUDENT SERVICES

Cornerstone Transition Program and Multnomah Transition Specialists collaborated to provide innovative transition services.

Provided summer work experiences in collaboration with DHS - Vocational Rehabilitation for students with disabilities.

Provided agency linkage coordination for families of K-3 grades through County Mental Health Pilot.

Provided business and work experience at Reynolds High School by running a coffee cart business.

Students with Disabilities participated in Special Olympics.

Determined and purchased appropriate Social Emotional Learning Curriculum for Structured Behavior Classrooms.

Provided Trauma Informed Practice training to all staff in multiple elementary buildings.

Participated in countywide development of Sexual Incident Response Cohort.

Updated and implemented consistent process for Special Education Eligibility.

Provided training to counselors around supports for immigrants, sexual incident response, 504 plan development, and wellness.

### GRANTS AND PARTNERSHIPS

Delivered \$100K capital investment to renovate space and open second Montessori Pre-K classroom at Alder.

Collaborated with MESD to secure \$300K East County Pathways dual credit grant project.

Secured \$60K McKinney-Vento grant to support RSD homeless youth.

Procured over \$50K in state and local grants to support RLA MYC Program.

Collected \$60K revenue to operate Early Head Start and Head Start programs in Reynolds Schools.

Convened School-Based Health Center advisory/planning committee.

Secured equity investments from Kaiser Permanente, Boeing, Nike, Amazon, Miller Family Foundation, and OSAA.

Renewed PEEK-8 physical education grant to fund PE teachers at Glenfair and Salish Ponds Elementary schools.

Co-submitted \$1.2M 21<sup>st</sup> Century Community Learning Center grant to ODE for supplemental support to Davis, Salish, and Fairview.

Initiated or renewed more than 40 professional service agreements to bring in-kind services from community-based organizations.









### HUMAN RESOURCES

Onboarded 154 new hires (9 Administrators/Supervisors, 3 Specialists/Confidential, 57 Licensed, 85 Classified).

Continued transition of paper personnel files to electronic files (2004 - 2010).

Received a clean HR Audit with no findings for 2016-17.

Processed a total of 1468 fingerprinting and background checks (1247 contractors, 133 community partners, 88 classified staff).

Completed negotiations for the 2017-2020 REA Collective Bargaining Agreement.

Completed negotiations for the 2017-18 OSEA Economic Reopener.

Calculated and processed all retroactive pay and benefits following contract settlements accurately and on time.

Managed successful implementation of required MOUs, work calendars, and salary adjustments for 2017-18 furlough days.

Participated in implementation to move incident/accident/Workers Comp reporting to online vs. paper.

Led East County Districts to develop countywide Advanced PDU program for licensed staff to move to TSPC's Professional license.







### TRANSPORTATION

The new Transportation Training Center hosted several workshops for other RSD departments.

The Transportation Diversity Team led workshops on building relationships and serving students equitably on our school buses

Staff attended Restorative Practice Workshops to improve student support on our buses.

Awarded \$200,000 Clean Diesel Grant to replace buses that do not meet Federal diesel emission standards.

Accepted delivery of five new propane buses, replacing older diesel buses that didn't meet current emissions standards.

Installed a bus wash station with proper drainage and current DEQ controls to reduce impact to the environment.

Provided transportation for 230 students in 17 buses to Special Olympics and Meet of the Champions.

Daily provided home to school routes and 861 field trips with minor delays while experiencing 12%-17% staff shortage.

Fulfilled 243 requests for transportation for students experiencing homelessness and 1,472 additional requests for transportation.

Our fleet safely traveled 797,780 miles while serving our students.

### **FACILITIES**

Upgraded the Transportation yard by paving the entire lot for the first time in district history.

Completed Reynolds Middle School Classroom Wing Seismic Rehabilitation Project using \$1.5 Million State Facilities Seismic Grant.

Completed district-wide custodial and maintenance staff training on roof system preventative maintenance.

Implemented plan for inclement weather that included stocking sites with supplies, coordinating plowing, and creating a team per site to assist in keeping sites accessible.

Completed renovation of classroom space at Alder Elementary for use as a second Montessori preschool space.

Replaced HVAC units at Sweetbriar Elementary and a wing of Reynolds High School.

Installed upgraded fire alarm system at Hartley Elementary.

Completed SB1149 energy efficiency audits on all older schools for project eligibility.

Awarded three separate State Facilities Technical Assistance Grants totaling \$70,000 for facility assessments, facility long range planning, and seismic assessments.

Commenced Alder Gym Building Seismic Rehabilitation Project using \$1.2 Million State Facility Seismic Grant.

### **NUTRITION**

Successfully transitioned the Nutrition Department from outside contracted management oversight to self-operation.

Added two new supervisors to create a Nutrition Department Management Team.

Successfully transitioned all schools to our new PrimeroEdge Menu Planning and Inventory software.

Continued Community Eligibility Programs (CEP) at 12 schools, ensuring that all students enrolled had daily access to no-charge meals.

Continued to promote fruit and vegetable tasting through our Fresh Fruit and Vegetable Grant at eight elementary schools.

Participated at Registration with nutrition information booths which provided opportunity for parents to apply for school meals.

Continued to partner with afterschool programming to deliver supper services at 12 schools.

Awarded the Farm to School Grant allowing the purchase of locally grown or processed items.

Completed another successful summer feeding program serving 22 sites; 11 school sites and 11 community sites throughout our school boundaries.

Added Cornerstone to our programming to provide daily meals to our adult learners.

### TECHNOLOGY SERVICES

Implemented new phone system managed in-house with an annual net savings to the district of \$200,000.

Installed one wireless access point in every classroom and migrated to new wireless controllers to improve Wi-Fi capacity.

Implemented a secure file transfer tool to allow staff to securely transfer files without faxing or emailing.

Created a tool to allow staff and students to reset their own passwords when needed.

Deployed over 1,000 new and replacement computers.

Reprogrammed all two-way radios and installed new radio repeater to ensure cross district radio communication.

Established trainings, meetings, and regular communication between Technology Services staff and on-site techs in each building.

Implemented new software to ensure our data backups are reliable and our systems are able to restore quickly after a natural disaster.

Centralized monitoring of networking equipment (switches, servers, and UPS) throughout the district to ensure a rapid response.

Implemented new tool to manage iPads remotely.







### **FINANCE**

Leveraged overnight operating cash to maximize investment return and leveraged the operating expense account to reduce bank transaction fees.

Provided in-person trainings and manuals on fiscal, payroll, and budget procedures and guidelines, while adding information on the web for easy access and transparency.

Provided budget oversight and control at all levels of management to reduce spending down of general fund reserves and constrain future spending within our revenues.

Generated over \$20,000 in bank rebates by changing how we pay vendors.

Implemented a fully-automated process and workflow approval for journal entries to increase efficiency and effectiveness and provide real-time reporting and notifications.

Implemented the 2017-18 Oregon Department of Education revised chart of accounts (PBAM)

Collaborated with IT and Facilities to implement phase 2 of TimeClock Plus on terminal installation and completed set up and testing for electronic time attendance system.

Collaborated with IT and Facilities to implement phase 2 of TimeClock Plus on terminal installation.

Implemented 5 Sight software to enhance ability for managing and reporting comprehensive data for district (current and future) and against peers.

Achieved a clean audit opinion with no findings or issues (FY 2016-17) for the sixth consecutive year, benefiting the district by increased credit ratings and lower interest rates.

Submitted the Comprehensive Annual Financial Report (CAFR) for 2016-17 for accountability and stewardship and received Meritorious Budget Award (MBA) for the 2017-18 budget for the fourth year.

### BOARD OF DIRECTORS

Ricki Ruiz elected and Yesenia Delgado appointed onto Board.

REA contract approved.

OSEA contract approved.

Community involvement/input meetings held for superintendent hire.

Hired new superintendent Dr. Danna Diaz.

Policy Book rewrite completed.

Good attendance at budget committee meetings.

Monthly Citizen Oversight Committee Meetings successful.

Board attendance at OSBA Summer, Fall Regional, and Annual Convention.

Board Attendance at COSA Law Conference.







EACH AND EVERY CHILD PREPARED

FOR A WORLD YET TO BE IMAGINED