# 2014 Reynolds High School Grad Ad Request Form

**To reserve a “grad ad” space** in the 2014 Excalibur yearbook for your graduating senior, please submit this completed form along with your full payment by Friday, February 7, 2014. In order to meet our publishing deadlines, we reserve the right to accept ads after this date on a space available basis only. We also reserve the right to refuse any ads that do not meet publishing specifications listed below.

**The maximum number of words** for a 1/8-page ad is about 25 with one photo. For a 1/4-page ad is about 50 words with one photo, as well. The maximum number of words for a ½-page ad is about 75 with two photos. All submitted photos must be rectangular in shape (no cutouts, rounded corners, or fuzzy images), full color, and depict the grad in a tasteful manner. All messages must include the name of the sender and use the author’s original text only, (no copyright lyrics, poems, popular quotes, etc). All grad ads will be designed by the yearbook staff to conform to the design guidelines. **The yearbook staff reserves the right to refuse to print any text or photographs it deems inappropriate for publication.**

Please be sure to provide all requested information, photo(s), a self-addressed, stamped envelope (if you would like your photos returned) and a check, payable to Reynolds High School. Mail or hands deliver completed form to the main office receptionist. Be sure to submit all information by Friday, February 7, 2014. (Ads submitted after this date will be published on a space available basis only.)

Graduate’s Name:

Purchaser’s Name:

Relationship to Graduate:

Mailing Address:

Daytime Phone:

Advertisement Size: 1/8($30) ¼($60) ½($120)

Grad Ads Message: